



TORRANCE COUNTY
COMMISSION MEETING

December 11, 2024

9:00 A.M.

**For Public View
Do Not Remove**



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 1



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 2



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 3



TORRANCE COUNTY
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Agenda Item

No. 4



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Agenda Item

No. 5



TORRANCE COUNTY
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Agenda Item

No. 6



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 7



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 8 A



TORRANCE COUNTY ANIMAL SERVICES
751 SALT MISSIONS TRAIL/P.O. BOX 875
MCINTOSH, NM 87032
505-384-5117

Animal Services Department Report

Animal Control Calls

- 2021 – 409
- 2022 – 344
- 2023 – 457
- 962 as of 11/30/2024

Animal Intakes

- 2021 – 424
 - 2022 – 629
 - 2023 – 708
 - 781 as of 11/30/2024
-
- Intakes are up and live outcomes are down.
 - Animal welfare organizations are in crisis mode and most of the rescues are not accepting animals.
 - Adoptions are at an all-time low across the state with every organization.
 - Transfers of dogs to AHNM are at a standstill as they are scheduling at least a month and a half out. We typically cannot hold animals that long because of space constraints, but we try to reserve as many spots as we can so that we have an option for the dogs we have at that time.
 - We have had to begin euthanizing for space due to this.

- The REACH procedures we have funded so far include dentals, mass removals, parvo treatment, laceration repairs, radiator fluid ingestion, etc.
- Our kennels are in bad shape as the pro-panel in most of them has deteriorated and left large holes.
- We are one animal control vehicle down, so we are using the 2006 van for the time being.

My two new team members are doing very well, and each has their own unique qualities that they bring to the group. They have meshed well with all of us and are great additions.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 8 B

NOTICE

The Torrance County Commission is accepting letters of interest from the populace of either District 1 or District 2 to fill an “at large” vacancy on the Planning and Zoning Board. Eligible applicants for appointment to the Planning and Zoning Board shall meet the following minimum requirements:

- A. Own or be purchasing land and reside in Torrance County.
- B. Is not already serving on a board or commission elsewhere in Torrance County.
- C. Is not employed by Torrance County.

This position will fill the remainder of a term vacancy for Fiscal Year 2024 and then be eligible for a first term reappointment. Board members are appointed to a three-year term. They are eligible to be reappointed to a second three-year term. Board members are limited to two consecutive terms. Letters of interest must be received by the Torrance County Planning & Zoning office no later than 5:00 p.m. on January 8, 2025. Applicants will be interviewed by the Commissioners on January 22, 2025 at their regular meeting which begins at 9:00 a.m. and the appointment will be decided. Mail letters of interest to Torrance County ATTN: Planning & Zoning, P.O. Box 48, Estancia, N.M., 87016, or hand deliver to the Planning & Zoning office in the County administration building located at 205 South 9th street, Estancia.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 9 A

DRAFT COPY
Torrance County Board of Commissioners
Regular Commission Meeting
November 13, 2024
9:00 AM

Commissioners Present:

RYAN SCHWEBACH-COUNTY CHAIRMAN
KEVIN MCCALL –COUNTY VICE-CHAIR
SAMUEL SCHROPP – COUNTY COMMISSIONER

Others Present:

J. JORDAN BARELA – COUNTY MANAGER
MISTY WITT – DEPUTY COUNTY MANAGER
MICHAEL GARCIA – COUNTY ATTORNEY
LINDA JARAMILLO – COUNTY CLERK
GENELL MORRIS – ADMINISTRATIVE ASSISTANT I
DON GOEN – COUNTY P & Z DIRECTOR

1. Call Meeting to order.

Ryan Schwebach-County Chairman: Calls the November 13, 2024, Regular Commission Meeting to order at 9:08 AM.

2. Pledge led by: Kevin McCall– County Vice Chairman

Invocation lead by: Samuel Schropp – County Commissioner

3. Changes to the Agenda:

J. Jordan Barela- County Manager: Defer 11H, Move 13B to 5A

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

7. PUBLIC COMMENT and COMMUNICATIONS:

A. PUBLIC COMMENT (Comments limited to two minutes.)

Chad Hamelton – Resident: I want to thank Mr. Barela and Mr. Schropp for trying to figure out how to get Mi Ranchito Road fixed, they're working diligently on coming up with a plan to get it repaired and up to County specs. The problem I'm having is that they can't put any material on this road until it's been adopted.

Friday, a roadblade went off the road. He backed up on a portion of that road, which is still County Road, as I call it. It took a lot of material to fill the hole that he created with his blade on Shondale Road. Now we have a lake. I talked to the County Manager yesterday. He's going to get with the Road Department and see how quickly they can get it fixed. The problem is that this road is one step forward, two steps back, with the material that has been ripped off the road. If we spend the money and put more material down, how quickly is it going to disappear? We're concerned that Shondale Road might get graded twice a year if we're lucky. Last year, I crashed one of my bikes by the Dollar General, where the asphalt ends. The Road Department came out and put material on it. It's all washed out. We've noticed that all the roads around us are getting chip-sealed. We're curious, when is Shondale Road going to get any attention? Thank you.

David Sibley – Resident: Good morning. Same thing. The road is getting worse. An 80-year-old woman got stuck yesterday she has bad knees and can barely walk on dry ground. She had to walk home and couldn't get her car out. Thank you.

Brian Melcheck – Resident: We have a grossly oversaturated market when it comes to pot farms. We have signs everywhere saying, Torrance County, the Heart of New Mexico. We're starting to transport drugs from the Heart of New Mexico. We do not need another drug or pot-growing operation in the state, much less in this County. I think we've made it clear here over the past few months that we don't want one either. I can understand and empathize with the gentleman buying the property first and then in hopes of getting his operation started. It shouldn't be our burden to bear and to deal with. Thank you.

Tiffany Wong - Legal services provider with Innovation Law Lab: I'll read an English translation of a report from an individual detained at Torrance County Detention Facility who prefers to remain anonymous due to fears of retaliation. I'll

B. DEPARTMENT UPDATES AND COMMUNICATIONS

1. Finance Department Update

Misty Witt-Deputy County Manager: A quick update from the Finance Department. We did have to go back out to RFP for the EMWT Project Manager. We did not receive any responses for the first round. Those new proposals are due by December 2nd, and they'll come before you for approval on January 8th.

8. APPROVAL OF MINUTES

A. COMMISSION: Request approval of minutes of the October 09, 2024, Regular Meeting of the Board of County Commissioners.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve minutes.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

B. COMMISSION: Request approval of minutes of the October 23, 2024, Regular Meeting of the Board of County Commissioners.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve minutes.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Abstain: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

9. APPROVAL OF CONSENT AGENDA

A. FINANCE & PURCHASING: Request approval of payables.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve payables.

Samuel Schropp-County Commissioner: Seconds the motion.

Since we last met in September regarding the new administration building for Torrance County, we engaged a professional process enabler to develop a detailed process for the building based on the original design, the 30,800-square-foot building that we discussed in the September meeting. The cost came in at approximately \$22 million. We then met with County officials a couple of times to review the estimate and see where we can make some initial cuts and provisions. The comprehensive document has the four estimates at the top of the sheet with the descriptions below it. We have A101, A102, and A103, these represent various options with the differences that we've come up with in terms of plan cuts or building square footage cuts. The original process was \$22 million from there, we went ahead and removed a few items. Items like site demo, basic metal, some finished carpentry, some plastic fabrications, display boards, roller shades, and several things that the County team decided we could forgo. There was another item, which was the escalation to the midpoint of construction at 3.5% we removed that. We also decreased the design contingency from 10% to 5% and then on the retail tax in New Mexico, gross retail tax, we only applied that to labor and not the material. After removing those items, the 30,855 square foot plan is still the original plan with just these items removed. We have the cost estimate for A101.

If we move to the right to the cost estimate for A102. This design scheme reduces the offices in the floor plan. We were reducing framing, wall finishes, and doors, among other things. In addition to that, we took a hard look at the design of the building and rolled back some of the luxuries in the design, or some of the elements of detail to include the masonry, the amount of metal exterior cladding, the amount of blast in the project, and specifically at the entry of the building, some High-Performance Coatings, etc. They also included the items removed from A101 and that brought us to a total of about \$14 million. The floor plan from A102 still has the original footprint of 30,855 square feet, but we removed a lot of the interior build-out.

The A103 plan cost estimate in this design decreases the size of the building. Frames at about 15% took us from a 30,855 square foot building to about a 26,800 square foot building. In doing so, we removed a designated break area. We decreased the hearing chamber size by about 2000 square feet. There were overall cuts to the various departments anywhere from 200 square feet each to 800 square feet to arrive at that 26,800 square foot building footprint. By doing this, we deleted some items. We also reduced the items that would be used to build the building, concrete work, foundation work, site work, and exterior cladding, all those things, we decreased based on the decreased square footage of the building, and that brought us to about \$12,900,000.

Kevin McCall-County Vice Chair: When you put items with the reduced list, like metal roofing, I need more details. How do you plan on eliminating or removing these items, they're needed. We're going to need more explanation.

Scott Mays-Wilson Engineers and Architects: We're going to be providing a sprinkler system that covers the whole building. It meets the code and will do the job in case of a fire. The reason why it's reduced in cost, not removed from the building, is because we've eliminated a lot of individual spaces, a lot of offices, and a lot of rooms where the partitions go all the way up to the ceiling, where you need to provide sprinklers. There's less material, and less labor when you have an open floor plan such as that of A102 instead of the many offices that plan A101 has. It's a reduction in cost based on the simplicity of the design. It doesn't decrease the effectiveness of the system. With the metal roofing, we are going with a less expensive roof.

Ryan Schwebach-County Chairman: The original concept was coming down to the next three years, anticipating around eight and a half million dollars. This Commission intended to put those funds towards this to get paid off in the immediate future. Is that still a consensus of this Commission?

Samuel Schropp-County Commissioner: Yes.

Ryan Schwebach-County Chairman: Even if you go with A103, the first question, and must be realistic, we're getting an estimate of \$13 million, it's going to be more than \$13 million. That's the reality. Where do we come up with the difference in money? We at least need to have a plan.

Kevin McCall-County Vice Chair: We borrowed \$9.5 million from the bank.

Ryan Schwebach-County Chairman: We have two years to commit that. The incoming Commission could have the potential ability to say, we don't want to pay it off.

Samuel Schropp-County Commissioner: What's the interest rate? If you look at the interest rate, you may not want to pay it off. Let's keep that in mind as we are concerned about what a future Commission may or may not decide. The tools have been laid out to accomplish this.

Ryan Schwebach-County Chairman: We start getting this \$18 million range. I look at this \$14 million, A102, and I agree with the concept of keeping the square

the budget and cutting spending. We need to lock this in now and then cost overruns that come because of policies that we'll just have to deal with. We need to lock in some money.

Ryan Schwebach-County Chairman: As for the concept of prices going up, nobody can predict the future because a lot of statistics say they are coming back down. We need to hone in on A102, to have contingency plans. In my opinion, if it can be a rough estimate within the budget, we can swing it one way or another.

Samuel Schropp-County Commissioner: What this Commission is going to need to do is provide the square footage that the staff will need to accomplish their goals. We will need to look at utility costs and use the most efficient utilities. Set ourselves up for improvements in the future.

Kevin McCall-County Vice Chair: This building is 22,000 feet, knowing the square footage now, I think it's important to come back to where you are going with that. We need to increase it. 30,000 feet probably is the number.

J. Jordan Barela- County Manager: From a staff perspective, if A102 is somewhat of the direction, as far as cost per square foot, I think that gives some direction. We have a cost number we can look at. We know what the gap is, and we can try to identify, minus engineering, what's the balance, and what it is going to take to get us there. I think it does give us a little bit better of a target to focus on in terms of trying to bring a more realistic plan to the board in terms of getting us within budget. Once we identify the funding, we could have at least a number. That would be the engineering component, at the design determination of the board.

Ryan Schwebach-County Chairman: What we do need from the engineers is we need to hone in on A102. We need to be able to pick it apart on different items. The roof is one example, looking at the concrete reinforcement and another example, looking at these blueprints. Looking at \$450 a square foot on something this size, without much open space. I would like to get the budget information together and arrange a time with engineers and architects. Get the cost analysis, and then plan a special meeting for our Commission to sit down, go through it piece by piece, and have an honest direction to move forward. Is everyone good with that?

Kevin McCall-County Vice Chair: Yes.

Samuel Schropp-County Commissioner: Yes.

Laura Anderson - Architect: It is an insulated, prefabricated metal building, it has concrete floors and Windows.

Samuel Schropp-County Commissioner: Options three and four are within our budget. We can commit before costs start changing.

Laura Anderson - Architect: Estimates include an escalation, annual escalation rate of 6% with an estimated construction start date of February 1st. We're probably not going to be able to make that, but there is at least an escalation within this estimate up until that date. I did want to mention that these buildings and the links they're on are based on the 30-foot module to match the existing structural system of the other barns and the arena to make efficient use of those existing buildings. That's why you have to go 60 feet north from the existing barn. In option four, it turns on an L and still the 50 feet. Option three is a little bit wider at 90 feet maintain a 10-foot alleyway between the existing barns and the new multi-purpose building.

Kevin McCall-County Vice Chair: During our last meeting, we talked about needing a firewall between the existing building and the new and it was probably going to be a CMU wall. Is that in this estimate?

Laura Anderson - Architect: Yes, it is.

Ryan Schwebach-County Chairman: That existing barn is an open building. It's a pole barn. Does it still require that firewall?

Laura Anderson - Architect: If it's within 30 feet of the new building, yes.

Amanda Lujan - Grants Administrator: We need to take the opportunity to reauthorize now because they are starting to change philosophies on allowing counties and entities to do that.

J. Jordan Barela- County Manager: In terms of what I've heard from the state level, if we're showing progress toward design and construction, I think we're in a much better position. Another factor the board should consider is the longer this process drags out with appropriations that are pending, our overall budget could shrink, which is why we wanted to bring this work today to try to get some general direction. After going to the infrastructure conference, which both Misty, myself, and Amanda went to, that was the tone that we were getting from the state, they

D. EMERGENCY MANAGEMENT: Request Approval for FY2024 State Homeland Security Grant Program (SHSGP) Funding for \$290,300.00 with No Match Requirement.

Samantha O'Dell-County Emergency Manager: This is the grant that we have requested funding to upgrade the Dispatch and Sheriff's Department to move to the state radio system. We did not receive everything that we requested. However, we are receiving \$290,300. The way that that is dispersed is Dispatch will receive \$240,300 which will allow us to upgrade half of the consoles. There are currently six consoles. They use two consistently, and at times there's a third in use. This is something that was discussed with the Dispatch Director initially, she was okay with us doing three for the initial and then the \$50,000 is for the Sheriff's Department which is to upgrade their handheld radios that they recently received to get them up to the state radio system. It's going to cost \$56,000. We are \$6000 short, but we're looking at some other funding sources to make that happen.

Action Taken:

Kevin McCall-County Vice Chair: Motion to approve

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

E. FINANCE: Request Approval of the New Finance Manager Job Position, Job Description, and Approval of the Proposed Annual Salary Range (\$56,000.00 to \$60,000.00).

Misty Witt-Deputy County Manager: This is the item that was approved at the last Commission meeting in the Finance Department. This is the description of the new position job that the County Manager and I have come up with. The new position would be titled Finance Manager; to keep consistent with the other jobs in that department, they would still report directly to me as the Finance Director. This position is essentially taking on the day-to-day tasks for things that I was doing as the Finance Director. I'll still have ultimate oversight, but they're going to do a lot of data entry of the day-to-day tasks that are outlined in this job description.

Action Taken:

Kevin McCall-County Vice Chair: Motion to approve

Ryan Schwebach-County Chairman: Seconds the motion.

H. GRANTS: Request Approval of Grant Agreement from the New Mexico Department of Finance and Administration Local DWI Program for \$142,393.97, and Approval of Required Match Funding for \$15,821.55 for a Total Grant Amount of \$158,215.52, for Education, Outreach, Prevention and Enforcement of DWI. - **Deferred**

I. ROAD DEPARTMENT: Request Change Order Approval for Purchase Order Number 24-000474 to Melloy Dodge for \$4,306.92 for Vehicle Diagnostics and Repair.

Leonard Lujan-County Road Superintendent: I opened a purchase order for this. I had to take my truck in to get diagnosed because it stopped running. They started working on it. Then they kept calling me. They needed this part, needed that part. I had a PO already open. That's what we were told before, if I opened the PO, we could continue with it. It should have only been for the diagnosis, but I needed the vehicle fixed, so I told them, let's fix it.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

J. FINANCE: Request Approval for 2025 Payroll/Holiday Calendar.

Ryan Schwebach-County Chairman: Do you have any major changes on holidays?

Misty Witt-Deputy County Manager: We did not add any holidays that have not been approved prior, but the same holidays that you've approved from year to year.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

I immediately talked with my Absentee Board to isolate these ballots from the rest and informed the Commission. All these ballots had only the name of the voter and Torrance next to their name to identify the County they came from. Because of this, the Post Offices knew they had to come to us in Torrance.

In-person, Early Voting here in the County Admin Building, had 1155 voters. This was in 16 days because we were only open during business hours, and we had a holiday. My precinct workers at the site did an excellent job in processing voters efficiently and professionally. In-person, early voting at the Moriarty Civic Center had 2,731 voters. This was done in 11 days. On Election Day, these same precinct workers processed 776 voters. They did an excellent job in processing voters efficiently and professionally. I had four ballot-on-demand stations, plenty of voting booths, and enough precinct workers to keep the lines moving. Only on the first day of voting did voters have to stand outside, and not for very long.

On Election Day, we had 2507 voters at all our polling places. My Precinct Boards processed voters efficiently and handled situations throughout the day. We have the Same Day Registration in place. We had 445 Same-Day Registrations during voting, with the Civic Center having the most. On Election Day, the system got bogged down with so many throughout the state processing the Same-Day Registrations. At our polling sites, voters were waiting in line, and they became a little irate, it eventually came back on and the longest wait they had was 30 minutes. The rest of the voters continued to vote while this was being done.

In all elections, the County Clerk follows all election laws to the letter. Planning and organizing begin many months before the election. In all elections, you hire people who you feel will do a great job, and we train them and instill in them the importance of the job they will be doing for the sake of democracy. The County Clerk has the responsibility of running fair and honest elections, and it rests upon you to serve the people and give the best to ensure they trust you. We were done with our reporting by nine o'clock, that's two hours after the polls closed. We have all of these materials here from the election. It is at your discretion to go through all these materials one by one, or I can review the final totals of the bucket list. It's entirely up to you what you'd like to do.

Samuel Schropp-County Commissioner: Do you have a chain of custody?

Linda Jaramillo-County Clerk: Yes.

Clint Wellborn, 5444
Sylvia Chavez, 5570
Kathryn Hernandez, 5388
Linda Jaramillo, 2034
Judicial retention for Brianna Zamora, yes, 3765 no, 2161
Judicial retention. Jennifer Attrit 3625 yes, 2158 no.
Judicial retention for Shamara l Henderson, 3501 3516 yes, 2229 no
Judicial retention Megan Duffy 3541 yes, 2175 no
Judicial retention Shannon Murdoch path, 3577 yes, 2336 no
Constitutional amendment, one yes, 5745 no, 1014
Amendment two yes 5130 no 1609
Constitutional Amendment three, yes 2663 no, 3747
Constitutional amendment four, yes, 3922 no, 2300

I'd like to congratulate Sylvia Chavez and Kathryn Hernandez on their win, and myself, I suppose, for my win as Commissioner for District Three. This was an excellent election because of everyone who worked together to make it successful. We had some situations, but we handled them well and swiftly. I'm so proud of Sylvia, Senaida, all the staff in my office, and all the people and workers who made this possible. Thank you.

Samuel Schropp-County Commissioner: I cast my vote on Election Day and today's certification of the Presidential Election is acknowledging the hard work and integrity of the Torrance County Clerk's staff and poll workers involved in the voting process. Madam County Clerk and Commissioner Elect, Linda Jaramillo, has done a remarkable job in rehabilitating the Clerk's Office along with her staff, Sylvia Chavez-Clerk Elect, Senaida Anaya-Bureau of Elections, Genell Morris, Kevin Pham, and Mackenzie Carlson. They all did an excellent job of conducting and fair and equitable election in Torrance County.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

Please refer to page number 10, which states that there is a requirement for state guidelines in their operation. Finally, this applicant will offer to accept the inspection of the site by Torrance County P & Z officials in the future. Also, Septic will be only used for sanitation usage.

Todd Smyth – Resident: I'm here in opposition to this grow facility, the simple fact is that they're turning a farm and agricultural land into a commercial business. The commercial business has buildings, it has lighting. It has issues that shouldn't be in that area. I did extensive research on air filtration systems. I do not believe what he's saying is the truth. I have not found any company that will guarantee that the air filtration and the air coming out of this building will be clean and pure. I have not found anybody yet who will design an HVAC system that's saying this air is going to come out of here at least 50% clean. Some companies will do that design, but it's very costly. These gentlemen can claim to be residents of Torrance County. Since the last meeting, they were here one day after the last meeting. They showed up on Monday of this week for this meeting. They're not residents of Torrance County. They come and they go as they please. That's fine. That's their property. They're not here for our economy. They're here for their own.

There's a grow operation on Highway 542, right now, and as part of the DOT, we had to do some fence repairs. I told that individual they needed to take care of that part, and they said, "That's not ours". These are buildings that are already abandoned hoop houses. Nobody wants to have part of them. Nobody wants to take responsibility for them. Now they're starting to fall apart. We've had some of these hoop houses collapse during the snowstorm. They're not sustainable. We have our water issues. We're doing water dips in Edgewood to check water levels, and the water levels are going down. I understand that they have said that they're using only a small portion of their allotted water rights, but at the same time, there are still farms that are going under. I sat here for this whole meeting, and I listened to you gentlemen discussing the planning of the new administration building. You are spot on. You want to know exactly what's going to happen with that building. You want to know the color, why is the paint so cheap, etc. Why can't I have that in my neighborhood? Why can't these people say this is what we're going to have? It's not going to be a piece of junk building. It's going to look decent. It's going to be covered up. I can't have that same ability to look at that plan. Where are the plans?

They say they're the furthest away for building a residence is 1000 feet. That's my house. One thousand feet from my house. I have pictures from Mr. Schropp's yard. I have pictures from my yard, I have pictures from three neighbors, and all we see is the center pivot on that land. The center pivot on that land is the most centralized

I see trucks and vans from California in the middle of the night driving. Why is everybody from California driving out of Torrance County in the middle of the night? Couldn't answer that question. We don't have the enforcement here to be able to control some of this stuff. We need to stop, I beg you that no matter what they come up with, no matter what they say, they're only here for their sole purpose of using our resources and leaving when you look at this matter. When you consider this matter, please consider whether you know the buildings that are already abandoned, the problems we already have with the existing buildings and the existing grow operations. Why do we keep inviting this in? Why do we allow this? Thank you for your time.

Hailey Love-Melcheck – Resident: I'm here today because I've still got concerns as to what has been suggested with the conditions that are being outlaid to potentially see this go through. My first question is about what measures are being put in place to ensure the enforcement and the stipulations that once these conditions are enforced or put in today, who is going to enforce them, and what measures will the council take for these conditions to be met? We know from experience that if this is approved, the CCD is bound by law to issue a license on a trust basis, and then, because of the lack of manpower enforcement and authority given to them, there is little that they can do to stop and shut down the offenders with violations. It's previously been discussed at length.

We need to update the Ordinance, and I'm glad to see it on the agenda today. It's also prudent to discuss things that are within the P & Z documentation that haven't been addressed by the application in the initial process with the P & Z Board or during the appeal process. The checklist that they provided to the applicants points four, A, B, and C, none of which have been addressed, and it references pedestrian safety, traffic safety, and emergency access in case of fire, flood, or catastrophe. B references off-street parking, loading areas, or refuge and service areas. Refuge comes up in detail in other areas with hazardous waste. It also then goes on to identify the disposal of water and liquid waste facilities. Although the application suggests that there will be no water waste if you are watering your plant at home and you are catching the drip in the tray, there's nothing to say that the water won't spill over that. There is still going to be water waste.

They should be well versed in the need to comply with Planning and Zoning Ordinances, and therefore purchasing the land before having all their ducks in a row is on them. It's not for us to then satisfy their need as property owners to be able to do what they want with their land. I appreciate that's a difficult position to

insurance for the property. This doesn't provide public safety for the community. It provides insurance money if a cannabis farm or location is under theft or robbed. It doesn't protect the public or our community.

I'm not as advanced as Mr. Smith about the odor abatement equipment. I don't understand how the system can provide that with no evidence. Then in their actual documentation, of which there are a few, they say that there's no evidence, no data recorded. They say that there's no odor. In the evidence on their website, if you delve into that, it says that there's no data available. It also says that there are no toxins within this system, and it says that it's environmentally friendly and safe for employers and neighbors. Then in the document that I referenced, it says all individual ingredients of this material have a known acute toxicity. Keep out of the reach of children. A lot of ecological information provided on those pages within that document state that there is no actual evidence to support their claims. It's kind of a get-out-of-jail-free card on their website, they can say one thing, but it's not true. Unfortunately, that's as far as my knowledge goes. I'm hoping that other farmers here today can talk about the air system.

I am the first to talk about these environmental impacts. It's one of my passions. The main thing was under the impression that Estancia Valley Solid Waste did not manage hazardous waste. This is hazardous waste being that there are going to be pesticides, insecticides, fertilizers, etc., being used to control and grow the plants. It was requested that they stipulate the site that they were going to use, but then no information on waste collection other than the address of the Estancia Valley Solid Waste was given. Mr. Chairman previously had advised that in the three other states, he recognized that the states had laws on the usage of the products for the safety of humans and the environment, and within these three other operations that they run with crypto farms, they should then be able to satisfy yourself and the community that they are following, the community the conditions set out within the P & Z and within the permits that you're going to provide and the conditions that you set. Not all fertilizers and pesticides are hazardous waste, but we've not been given any information as to whether they are using hazardous waste or not. It's never been clarified. It's never been discussed in any detail. No pest control has been talked about, and that may be beyond the remit of these meetings. Being the case that this is hazardous waste, I was under the impression with the research that I did before I joined here today that EVSWA did not deal with hazardous waste and toxic waste, and I've got references to documents that I found on the website suggesting that.

this approval process with this understanding. If that understandings changes, perhaps we could start it again and then address the situation once measures have changed and things have been accounted for.

The other reason for bringing in that stipulation that I just mentioned, with perhaps only one license on that premises, and then no extension contingency would be to address the water issues, because currently, they're saying only X amount of water is going to be used, and it's been hashed out. I don't need to go into more detail about that, but if there are more licenses and more plants then obviously more water would be used, and therefore it would be changing the agreements that are coming here today and that are being made. Thank you for your time and thank you for listening.

Johnny Romero – Resident: Two of the most important factors in all this is they addressed a little bit on the zoning. Does that mean that when there's a complaint, are they going to let the zoning in? Also, Law Enforcement has had problems with what's already here and what's already around the state of New Mexico roads. Torrance County has trouble keeping up with what they have. I know their existing roads, and I have an idea of the area. Most of those roads are dirt roads, and you do get to the pavement at a point. What happens? I don't know how big the rigs are that are going to be running through there, or how often they're going to be there. This last snow we had would be a problem for anybody to get in and out. Is the County ready to deal with that situation where a big truck jacks in there? Somebody needs to get out. They can't, I know it could happen to anyone, but these are things that you need to address because I feel that our Law Enforcement can't keep up with the problems they already have with them. Where this stuff can be controlled at this point is with you, because the state of New Mexico is having trouble keeping up with it.

If anybody watches the news, you've heard what happened in Farmington. It happened here. They confiscated. They're growing twice, three times as much as they're permitted for. They can't go in there and find out if they're doing it. Some operations are here that have gone to court. They've been found guilty, and they still can't control them. All I'm saying is it can be controlled at this point.

John Humpries - Resident: I appreciate the comments that have already been made, and I'll just add a few things. One, in addition to the lighting issue, in terms of lighting from the warehouses, in the previous meeting, there was discussion about and concern about requirements for exterior and perimeter lighting, and that was not addressed in their revised proposal. I think that they have not adequately

Feng Ping Chen: Yes. Thank you very much for this opportunity to respond to the four previous complaints. I will start with Mr. Humphries, he's saying we are not providing the filter, but we already, zeroed in on the Ecosorb store and then Eco Lab, already in the business for over 30 years, and then one of their specialties is for the odor neutralizer for the cannabis system. We believe they even show the empirical data for successfully eliminating the odor was 98.7%. I'm an engineer. We can only live with empirical data. We cannot live with somebody's imagination. All we can do is present the actual experimental data and actual data that can be provided to us. We are all human beings. We can do only what is humanly possible. We cannot say we can, absolutely do this. We are not God. At this point, we had to rely on people in the special area to provide your service, to accommodate our daily life. He was asking about the filter, the model, and this and that. I mean, our attention comes to the reality we want to implement the project. We had to present all the details in order. CID approves ours like a building permit. Everything will be detailed, every model, every size, dimension, and even the location where it's going to be installed. It's going to be the blueprint in a PO.

I need to explain what our next procedure is. One person is talking about exterior lighting. It's part of my missing form. I was misinformed. All I had to do for this meeting was to provide the full additional information requested by the Commission. That's why I only address those items. Nevertheless, the exterior lighting, we already have taken into consideration. We need to create a system that will create a minimum impact on the environment. We have already purchased the property. We are going to be the residents here. Before our operation, we may stay here for two days, or three days, because nothing is going on here. We are not going to spend over half a million dollars in investment, and then give up, and throw it away. We are not that rich. We are going to implement all the motion detectors and lighting systems. We will not light up the whole field. That would be the best we could do. On a fire suppression system. Many of our people have come from running a restaurant with fire separation systems and fire protection systems are very important to our operation, including this cannabis operation. The closest, business entity is the American Fire Protection Company in Albuquerque, New Mexico. That company has been in business for over 20 years. Then comes the CID requirement on fire protection and fire prevention systems. We will use that company as our presentation, to get a building permit. As far as security, I don't know very well about this area. We can only use what is available for our facility, or our property. We are not reaching out and saying, we'll pave a road. It's not practical. I don't believe anybody who comes to this county had to pave the whole county to become property owners. I don't want to be that way. We work with the status quo. This is a free country, and everybody is entitled to their own opinion.

best we can do right now is to put a monitoring system accessible to the police department or local officer, and then the other thing is to buy the insurance.

We're not going to put up more warehouses. In the last meeting, we already promised we would stop right here. A unit of our warehouses, period, no more expansion in the future, because of this other area we can go. We don't want any more impact on this community. We can promise what we can do right now. We're not going to expand our operation in the future. Then the lighting. Lighting is the biggest problem for hoop houses. That's why we, already eliminated the hoop house operation. Thank you very much,

Todd Smyth – Resident: As far as the New Mexico Department of Transportation, we do require when a commercial permit comes in that they do road improvements. They must do driveway improvements. You must do it per state law. You must improve as far as we want them to. The landowner requires them to improve as far as they want to. This is very evident down on Highway 285, where all the wind generators are coming up. It is a fact that they do have to make road improvements. The second fact is New Mexico code 16R2-24. An applicant must always maintain this on their licensed premises. This is a complete and detailed diagram of the premises. The diagram shall be used by the division to determine whether the premises can require the cannabis regulations act or division rules of The Lynn and Erin Compassion Use Act This is cannabis for medical use. B The diagram shall show the boundaries of the property and proposed premises to be licensed to the dimensions of each area where the cannabis plants will be cultivated, the locations, and the dimensions of the areas where the horticulture and cultivation are applicable.

The diagram shall include, as applicable, any equipment to be used, entrances, exits, interior partitions, location of lights, and the cannabis rooms, windows, and doorways. The diagram shall include a brief statement, description or principal activity to be conducted in each area of the premises. The diagram shall show where all the cameras are located and assign numbers to each camera for identification purposes. The diagram shall not contain any highlights or markings, the diagram shall be in black and white print. The proposal premises consist of only a portion of the property. The diagram must be labeled indicating which portion of the property on the proposed premises and what remaining property is to be used for the proposed premises consists of only a portion of the property that will contain two or more licensed premises. The diagram will be supplemented with a description and how two licensed premises are managed on the property. I

Action Taken:

Ryan Schwebach-County Chairman: Motion to move into Regular Session.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

12:58 PM

12. ADOPTION OF ORDINANCE/AMENDMENT TO COUTY CODE

A. PLANNING & ZONING (PUBLIC HEARING) Request Approval of Ordinance No. 2024-04, An Ordinance Amending Ordnance No. 2020-06, the Torrance County Zoning Ordinance.

Action Taken:

Ryan Schwebach-County Chairman: Motion to move into Public Hearing.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

12:59 AM

Michael I. Garcia-County Attorney: Sworn in: Clayton Garner and John Humphries.

Clayton Gardner – Resident: I'm glad this is on the agenda, and I think it's great that this came up right after this appeal decision. I hope we can go after this even more aggressively. This is a good change. I think the conditional use permit, especially in agriculture preservation districts, because that's where the big part of these grow operations is a good thing. I'm in support of the conditional use. Honestly, I think it was something that probably should have been happening throughout. Unfortunately, three pot farms happened before we had an opportunity to have this public hearing. I'm glad we're having it now to show that there is public support against these. I think some other things need to be addressed. These

and some folks that I had worked with have also submitted some suggestions for further strengthening. We look forward to further conversation. Thank you.

Ryan Schwebach-County Chairman: Is that all the public comment on Zoom, and in person who wishes to speak?

Donald Goen-County P & Z Director: No further on Zoom I indicated.

Ryan Schwebach-County Chairman: We had a chance to review these proposed changes.

Kevin McCall-County Vice Chair: If this ordinance had been in place earlier, how many of the current grows would this have affected?

Donald Goen-County P & Z Director: I would estimate plus or minus a half dozen, there were a few that were permissive, under the current ordinance. One of the issues, for example, was the D1 and D2 zones up and down the Highway 41 corridor, that is where some of the permissive ones did take place. Initially, when those zones were put into place, they just sliced right through everything. Antelope Springs, a formal PL subdivision, had D1 and a little bit of D2 running right through it. That was part of the reason why, when I examined this, I made it to where PL prohibited, D1, D2, and D3 within type one and type two subdivisions were prohibited. Those properties that are currently zoned as commercial still can conduct commercial activity, just not commercial greenhouses, within those formal residential subdivisions. I did take advantage of addressing some code enforcement issues and so on. This was to eliminate these gray areas and ones that were open for interpretation, to make it in as plain and succinct language as possible.

Kevin McCall-County Vice Chair: The issue when it comes to waste, should we stay silent on that in this Ordinance, or should we address it?

Michael I. Garcia-County Attorney: Dealing with waste is also something that you can deal with as a condition in the conditional use permit. It's not necessarily something that has to go into a zoning code regarding commercial greenhouses. Probably other Ordinances might be more specific and better suited to deal with it. I'm open to a different view on it, though there's a discussion about it, but primarily, I would not think that that is necessarily part of it.

had built, the living conditions, the trash, the electric cords lying in the water, and the junk around there. He immediately wrote a notice of violation. I was looking for a boss, and I got somewhat uncomfortable, so I left. The Sheriff went out there and told me he thought I was right, that he didn't feel comfortable turning his back on those guys to get in the truck. That's where this whole thing started. That started in April of 23 and we've been trying to do something about this. That then expanded out into Bliss Farms. During that and the Notice of Violation, Don came up with all of the information that helped with their investigation and the state with their investigation. We have been paying attention. We have been trying to do something within the with the tools which we have available. Don was referring to all the trash and just obvious violations.

Donald Goen-County P & Z Director: You'll notice there is not an RV village down there.

Kevin McCall-County Vice Chair: Is the waste coming out of these, whether it be a hoop house or a building? Is the waste hazardous?

Samuel Schropp-County Commissioner: It's considered green waste.

Ryan Schwebach-County Chairman: Green waste, the herbicide pesticide applications fall under NDA, in which case you have a private pesticide license, and you can apply those pesticides. The assumption is, is that all that waste, your re-entry periods, your safe consumption, and your harvest periods are not in which case it becomes green waste.

Michael I. Garcia-County Attorney: I think one of the aspects of the waste disposal for cannabis, my understanding, is partial, but part of it is that there's not a remnant that can be taken out and used as a pot. I think that's part of the concern about how it's disposed of, at least as far as cannabis control probably is concerned.

Kevin McCall-County Vice Chair: You're saying that a product with THC, isn't laying on the curve for a kid to come by and grab.

Michael I. Garcia-County Attorney: I think that's part of the concern with disposal of it, so it's not necessarily treated like hazmat.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve

address the property, we know that both entities have been in communication. It's communication between two departments.

Action Taken:

Ryan Schwebach-County Chairman: Motion to approve.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yes: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

Action Taken:

Ryan Schwebach-County Chairman: Motion to move into Public Hearing.

Kevin McCall-County Vice Chair: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Yest: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

1:23 PM

13. DISCUSSION

A. MANAGER: Discussion of the Property Located at 16 E. Willow Lake Road, McIntosh, NM 87032, Also Known as the McIntosh Senior Center. -

Nathan Dial – Resident: I am not here as Mayor of Estancia. With this discussion, I have four pointed questions. First, in the past 10 years, has Torrance County operated the property located at 16 East Willow Lake Road, McIntosh New Mexico, as a Senior Center?

J. Jordan Barela- County Manager: I don't know the specific time frame, but it is not currently being used as a Senior Center.

Nathan Dial – Resident: Second question, has the property been used by Torrance County or any other persons or group, or for any events or gatherings outside of a senior center?

Linda Jaramillo-County Clerk: Yes, we used it as a polling place.

Kevin McCall-County Vice Chair: Are you one of the representatives on that?

Nathan Dial – Resident: Yes, sir, me, Irina Dial, and Christina Estrada.

Ryan Schwebach-County Chairman: Have you been on it for a while? How did it come to pass?

Nathan Dial – Resident: In researching this year and seeing what's going on, I found out that it was available, and I recreated it.

Samuel Schropp-County Commissioner: When did you file the papers creating that?

Nathan Dial – Resident: A year ago.

Ryan Schwebach-County Chairman: We're going to stop right now. This discussion is going to be turned over to our Attorney to investigate this.

Samuel Schropp-County Commissioner: Mister Garcia, I would place a call to Mrs. Barela. She knows the details of what brought this to pass, and she was the one who spoke with the state and got an opinion on it.

Ryan Schwebach-County Chairman: I need more information before we proceed.

Nathan Dial – Resident: I requested an agenda item, but it's a discussion only.

Ryan Schwebach-County Chairman: I need some legal advice.

Nathan Dial – Resident: This issue has been going on for at least three managers. It's been brought up over the years.

Ryan Schwebach-County Chairman: Where my questions come in is the intent of the Quit Claim deed, because we have had control over our ownership, and so a Quit Claim deed simply has the title of a corporation. Is not necessarily the intent. What happened to the original Corporation? That's the part I don't understand.

J. Jordan Barela- County Manager: In anticipation of this, I did talk to a former Manager Barela. She had done some research into the property. It was my understanding that at least at the time, the McIntosh Senior Center Inc. was no

funds needed to complete the meters are \$13,800, and deficit funds are \$8,772. The resolution on that meeting held September of 2023, item number 13 says, to repair, and replace funds for two existing wells for Manzano Mutual Domestic Well Association of \$45,000, for the wells. It says up to 27 meters replacement and installed up to \$45,000, which is a total of \$90,000. In that email, there was \$45,000 total for both New Mexico Meters and for the wells, Year Out. I believe that is incorrect, in the past, when Tony Lowry was in Finance, we never had a say so on the negotiations that were done between Lowry and the contractor, whether it was New Mexico Meters or Year Out, we never had an input. Everything was done by the County, by the Finance Department. Mr. Lueras is here with some figures that we compiled about what we need to complete the project. Thank you.

Eddie Lueras: We're basing this on \$90,000.

Ryan Schwebach-County Chairman: Was it \$90,000?

Misty Witt-Deputy County Manager: After looking at the minutes, it said \$45,000 for the well in the pump and \$40,000 for the meters.

Ryan Schwebach-County Chairman: We're looking at \$85,000.

Misty Witt-Deputy County Manager: The resolution I gave you is pretty difficult to follow. It says \$45,000 and then parentheses, \$45,000.

Ryan Schwebach-County Chairman: I need to go back to what this Commission's intentions are, \$85,000?

Misty Witt-Deputy County Manager: As the minutes read.

Samuel Schropp-County Commissioner: I recollected that we were encumbering well money for Torreon. I do not recall specifically encumbering money for the Well, but I do recall encumbering money for the meters and the meter work.

Ryan Schwebach-County Chairman: Regardless of what this resolution says, I tend to believe that where we're at was \$85,000 simply because we were doing the math. With that being said for the second conversation, we're going to use \$85,000.

Eddie Lueras: Thank you, sir. Back in April of last year, Orlando approached me at the Rural Water Conference in Albuquerque. He informed me that Manzano might be getting some funding for meters and wells, and I would like your help

Eddie Lueras: If you combine the money left for both the meters and the wells granted, that leaves you with \$31,989.17, which I feel would be most beneficial to address the wells.

Misty Witt-Deputy County Manager: We did look into New Mexico Meters and what they billed us and what we got. There's one meter that was not installed out of the 40 that they billed for, and then there was one meter can and one hot tap that's not accounted for that they billed for. They billed for 40 meters, three-meter cans, and three hot taps. We can account for 39 meters, two-meter cans, and two hot taps. We're one-off on each of those.

Orlando Lopez – Manager of the Manzano Municipal Domestic Water Association: They charged for 40 meters being vectored, and in reality, did three meters. They didn't do 40 at \$150 each. Their total of \$6,000 should have been \$450.

Eddie Lueras: \$30 was the amount that they charged. We went around yesterday and looked at the they charged for 40 and only did 10.

Michael I. Garcia-County Attorney: They charged for 40 and only did 10.

Ryan Schwebach-County Chairman: How do we prove that?

Michael I. Garcia-County Attorney: Testimony and documents, or a demand letter.

Ryan Schwebach-County Chairman: I think it's worth pursuing. Where I have concern is that 40 meters were bought. Go back on how that came to pass, I'm pretty sure this is internal. I also feel, because of a lot of failures on our end we need to correct that situation.

Eddie Lueras: I'm used to working with engineers funding agencies and contractors. I was the Operations Manager for loans for nine years, and I was there for 35 years. I wanted to help with the details of what needed to be done. There was an email I sent about the well as the work that needed to be performed. It details the wellhead and the upgrades in the wellhead as well, because it's galvanized steel, and it needed some check valves and some air relief valves. I felt that needed upgrading. If you could find a very conscientious well-driller who will work for you and do the job right to begin with, you have to pull everything out. You must scrub it, you have to clean it, acidize it, and then let it sit. Then you must

one reason we're here is because of a hard deadline on the spending of the ARPA funds. My first goal is to try to clean that up, not pulling any other funds away. Ultimately, I don't want to burden our staff with administrating.

Kevin McCall-County Vice Chair: There are still funds available. That's where I'm struggling with pulling out the General Fund when there are funds available. When they have exhausted their \$85,000 then we need to get into the mediation and get it back. We'll do the best we can on this. We were very careful and very even with all the different land grants that were there.

Ryan Schwebach-County Chairman: The difference with this one is we were tasked with administrative work.

Kevin McCall-County Vice Chair: My point is that if we administrate \$15,000 out of General Funds and we don't recoup it. I remember that night very vividly. We were trying to be very fair with all the entities and their water. What do you do if we can't get \$15,000? Are we going to get the next land grant to come and ask for \$15,000 and then the next?

Ryan Schwebach-County Chairman: In all fairness, they aren't asking.

Kevin McCall-County Vice Chair: They're not, I think we need to exhaust what is there first.

Samuel Schropp-County Commissioner: I'm in favor of the course of action that Commissioner McCall is proposing because Mr. Garcia and I are privileged to some things that were going on about that time. Mr. Garcia and I will discuss that, and he can get with you and the County Manager, and maybe look at some other things that we don't want to be discussing in public, which may have a bearing on where this money is.

Kevin McCall-County Vice Chair: With the step approach, you're talking about with the well. We can get the meters, take that money that's remaining, get the well going, and do your step approach for the well. Let's see where we go from there and maybe never exhaust the \$85,000.

Samuel Schropp-County Commissioner: Based on this, I don't think we can take any action, but we have clarified the action that we've already taken based on that resolution.

E. MANAGER'S REPORT: Personnel updates.

J. Jordan Barela- County Manager: I want to introduce Melissa Madrid, who's our new Executive Assistant in the Manager's Office. Nancy's last day was Friday. I got at least a week of overlap training, and she's hit the ground running. In addition to the hiring front, we did make an offer for the HR Director position last week, the applicant has accepted the offer, and so we're anticipating a tentative start date of November 20th. She has quite a bit of experience in dealing with a relatively large and diverse workforce, I think the entire panel was comfortable with that selection.

The declaration of emergency that the state issued about the recent snowstorm. That declaration could potentially allow the County, should the County do it, other municipalities and appropriate areas within the County to be eligible for reimbursements for our response to the snowstorm. That would cover the cost of personnel, materials, and equipment deployed during those 48 hours. It would be 7 pm Wednesday when the winter storm morning hit through 7 pm Friday. We are taking a look to see if it's taking quite a bit of time and calculations, but all department heads had a meeting on Monday to try to get Samantha the data, to make those calculations. As far as what personnel were out, what the overtime hours were, what equipment was, deployable materials, the Sheriff's Department, Dispatch, Roads, and Fire are all working as well as Facilities. One thing we would also be eligible for, up to this point, we haven't been notified of anything, but any property or damage to public property as a result of this storm could be incorporated as part of that process. There's certainly a lot of coordination internally, but we're also trying to get that information from the Municipalities within the County, as they would be eligible for this too, and my understanding is that would count towards that total minimum threshold you would have to meet to even make this doable for Torrance County. That total would be just over \$71,000, which you would have to calculate in total expenditures to get these costs to be reimbursable. That being said, we hope to make a recommendation to the board as to whether or not we cross that threshold, and whether this is something that it would be beneficial for us to pursue, still working on some of that data, though, if we do make that determination, it may require a special meeting to make that emergency declaration, which would be a resolution of this board declaring that emergency.

Samantha O'Dell-County Emergency Manager: Just to clarify, there were some questions about the threshold, that is determined per county based on per capita.

County, and you're going to need to address it in some way. Whether we deal with it with DOT, or whatever. When it comes down to our County people, they did a very good job. Dealt with what they could do. When it comes time for the state to turn around and take interstates and turn them into our smaller communities, I'm sorry, this is something we need to address. My roads are not built for this. Whether they're a highway or not, they're not built for semis back-to-back. Thank you.

Ryan Schwebach-County Chairman: I want to reiterate thank you to the Fire, Sheriffs, Dispatch, Road Department, and everybody in this storm. I truly appreciate it. I also want to thank all of the election workers, the unsung heroes, because I went and voted in person there, in McIntosh, it was a steady flow when I was there. There was one individual that was not irate or anything, but you could tell this one individual was poking, and I watched the staff act professionally, and defuse a potential situation. He wasn't crazy, but I noticed that, and I appreciate that. It's important that citizens feel comfortable going to vote regardless and it was apparent that our staff knew people who walked in there. That's kind of nice. You don't get that in the big cities. It's kind of nice when they know exactly who you are and who your family is, and when your son votes for the first time, they're excited about that. Thank you.

3) Samuel Schropp – County Commissioner, District 3

Samuel Schropp-County Commissioner: We have a contract with Valencia Shelter Services. I referred three people to that in the last month. I want everybody to know that that is money being well spent.

The Fair Board is going to have an appreciation dinner invitation, on December 1, 2024, for all the volunteers.

When we were doing the budget, this is what I was explaining to everybody what goes on in Washington and what goes on in Santa Fe changes the monetary and economic policy that comes down to the three of us and the staff here to make it all work. This Commission is fiscally conservative with good reason. We have our differences in philosophy, but we all take the responsibility we have to the County and the citizens very seriously.

15. Announcement of the next Board of County Commissioners Meeting:
November 27, 2024, at 9:00 AM CANCELLED due to holiday.

16. Signing of Official Documents.

17. Adjourn.

Action Taken:

Ryan Schwebach-County Chairman: Motion to adjourn.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Absent: Kevin McCall – County Vice Chairman: - Yes:

MOTION CARRIED

The meeting adjourned at 3:17 PM.

Ryan Schwebach – Chairman

Genell Morris – Admin Assistant

Date

Linda Jaramillo – County Clerk

The Video of this meeting can be viewed in its entirety on the
Torrance County NM website. (torrancecountynm.org)



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 10 A



ACCOUNTS PAYABLE CHECK REPORT APPROVAL

Torrance County Commission Approval:

We the undersigned members of the Torrance County Board of County Commissioners met in regular session on **December 11, 2024**, and approved the attached check report as presented against the funds of Torrance County in the amount of **\$2,961,760.16**

Kevin McCall, District 1

Ryan Schwebach, District 2

Samuel D. Schropp, District 3

Attest:

Linda Jaramillo, County Clerk

Torrance County Treasurer Approval:

I, the Torrance County Treasurer, do hereby certify that sufficient funds exist for the payment of the checks listed on the attached check report.

Kathryn Hernandez, County Treasurer

Check Report Summary:

Check Report Dates:	11/08/2024 to 12/04/2024	Total Payments: 321
Total Checks:	298	Checks: 130761 to 131063
Voided Checks:	5	Checks: 130772, 130845, 130860, 130864, 131026
Bank Drafts:	11	DFT0001050, DFT0001051, DFT0001052, DFT0001052, DFT0001053, DFT0001054, DFT0001055, DFT0001056 DFT0001057, DFT0001058, DFT0001059, DFT0001060
Electronic Fund Transfers:	7	EFT: 270 TO 276
Total of Payments Issued:	\$2,961,760.16	



Torrance County, NM

Check Report

By Check Number

Date Range: 11/08/2024 - 12/04/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4832	PRESBYTERIAN HEALTH PLAN	11/13/2024	EFT	0.00	1,074.19	270
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>INV0004195</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Item Description</u>	<u>Distribution Amount</u>		
	Invoice	11/06/2024	Presbyterian Health Insurance	0.00	1,074.19	
	<u>401-000-9001</u>		Payroll Liabilities		1,074.19	
1232	CORECIVIC INC.	11/14/2024	EFT	0.00	2,135,084.34	271
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>TCDF 082024</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Item Description</u>	<u>Distribution Amount</u>		
	Invoice	11/14/2024	ICE & USMS INMATE CARE	0.00	2,135,084.34	
	<u>825-070-2172</u>		CARE OF INMATES		2,135,084.34	
			AUG 2024 ICE INMATE HOUSIN			
418	COLUMBUS BANK AND TRUST	11/25/2024	EFT	0.00	519.31	272
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>INV0004241</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Item Description</u>	<u>Distribution Amount</u>		
	Invoice	11/21/2024	Flex Plan	0.00	519.31	
	<u>401-000-9001</u>		Payroll Liabilities		519.31	
			Flex Plan			
1232	CORECIVIC INC.	11/25/2024	EFT	0.00	120,078.97	273
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>TCSO 10/24</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Item Description</u>	<u>Distribution Amount</u>		
	Invoice	11/12/2024	October Estimate for Core Civic Inmate H	0.00	120,078.97	
	<u>420-070-2172</u>		CARE OF INMATES		120,078.97	
			October Estimate for Core Civic I			
4832	PRESBYTERIAN HEALTH PLAN	11/25/2024	EFT	0.00	47,461.10	274
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>INV0004253</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Item Description</u>	<u>Distribution Amount</u>		
	Invoice	11/21/2024	Presbyterian Health Insurance	0.00	42,902.01	
	<u>401-000-9001</u>		Payroll Liabilities		42,902.01	
			Presbyterian Health Insurance			
<u>INV0004254</u>	Invoice	11/21/2024	Presbyterian Health Insurance	0.00	4,559.09	
	<u>401-000-9001</u>		Payroll Liabilities		4,559.09	
			Presbyterian Health Insurance			
5189	SUNRISE BANK	11/25/2024	EFT	0.00	1,489.00	275
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>CM0000178</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Item Description</u>	<u>Distribution Amount</u>		
	Credit Memo	08/06/2024	Sunrise Loan	0.00	-87.63	
	<u>401-000-9001</u>		Payroll Liabilities		-87.63	
			Sunrise Loan			
<u>INV0004256</u>	Invoice	11/21/2024	Sunrise Loan	0.00	1,576.63	
	<u>401-000-9001</u>		Payroll Liabilities		1,576.63	
			Sunrise Loan			
5189	SUNRISE BANK	11/26/2024	EFT	0.00	87.63	276
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>11.21.24</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Item Description</u>	<u>Distribution Amount</u>		
	Invoice	11/26/2024	EMPLOYEE LOANS 11.21.24	0.00	87.63	
	<u>401-000-9001</u>		Payroll Liabilities		87.63	
			EMPLOYEE LOANS 11.21.24			

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Date Range: 11/08/2024 - 12/04/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>103717-A</u>	Invoice	10/10/2024	Custodian/Safety supplies. for Admin	0.00	1,063.47	
	<u>401-015-2215</u>		MAINTENANCE & REPAIR		31.14	
	<u>401-015-2220</u>		SUPPLIES - CLEANING		210.48	
	<u>401-015-2220</u>		SUPPLIES - CLEANING		67.28	
	<u>401-015-2220</u>		SUPPLIES - CLEANING		59.12	
	<u>401-065-2248</u>		SUPPLIES - SAFETY		142.05	
	<u>401-065-2248</u>		SUPPLIES - SAFETY		262.95	
	<u>401-065-2248</u>		SUPPLIES - SAFETY		72.95	
	<u>401-065-2248</u>		SUPPLIES - SAFETY		90.35	
	<u>401-065-2248</u>		SUPPLIES - SAFETY		44.00	
	<u>401-065-2248</u>		SUPPLIES - SAFETY		83.15	
4705	DOUBLE H AUTO	11/13/2024	Regular	0.00	1,352.97	130769
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>086119</u>	Invoice	11/12/2024	Repair and service on equipment and ma	0.00	44.22	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		44.22	
<u>086346</u>	Invoice	11/12/2024	Parts for repair on Road equipment and	0.00	88.99	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		88.99	
<u>086438</u>	Invoice	11/12/2024	Repairs and Maintenance for Issued Picku	0.00	820.68	
	<u>402-060-2201</u>		MAINTENANCE & REPAIR		820.68	
<u>086458</u>	Invoice	11/12/2024	Repairs and Maintenance for Issued Picku	0.00	45.25	
	<u>402-060-2201</u>		MAINTENANCE & REPAIR		45.25	
<u>086544</u>	Invoice	11/12/2024	Parts for repair on Road equipment and	0.00	100.19	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		100.19	
<u>600654</u>	Invoice	11/12/2024	Repairs and Maintenance for Issued Picku	0.00	33.66	
	<u>402-060-2201</u>		MAINTENANCE & REPAIR		33.66	
<u>600655</u>	Invoice	11/12/2024	Parts for repair on Road equipment and	0.00	219.98	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		219.98	
156	EASTVIEW	11/13/2024	Regular	0.00	9.28	130770
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>10-30-24</u>	Invoice	11/12/2024	Welding, wiring and plumbing supplies.	0.00	9.28	
	<u>402-060-2250</u>		SUPPLIES - SHOP		9.28	
50	EMW GAS ASSOCIATION	11/13/2024	Regular	0.00	1,176.06	130771
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>10.2024 0450</u>	Invoice	11/13/2024	Road- Monthly Gas- Utility	0.00	43.90	
	<u>402-060-2209</u>		UTILITIES - NATURAL GAS		43.90	
<u>10.2024 0500</u>	Invoice	11/06/2024	Monthly gas bill- District 6	0.00	34.10	
	<u>418-091-2209</u>		UTILITIES - NATURAL GAS		34.10	
<u>10.2024 0580</u>	Invoice	11/06/2024	Monthly gas bill- Animal Services	0.00	90.01	
	<u>401-082-2209</u>		UTILITIES - NATURAL GAS		90.01	
<u>10.2024 1510</u>	Invoice	11/06/2024	MCINTOSH SENIOR CENTER GAS	0.00	32.02	
	<u>401-089-2209</u>		UTILITIES - NATURAL GAS		32.02	
<u>10.2024 1850</u>	Invoice	11/06/2024	Monthly gas bill- Admin	0.00	134.14	
	<u>401-015-2209</u>		UTILITIES - NATURAL GAS		134.14	
<u>10.2024 1990</u>	Invoice	11/06/2024	Monthly gas bill- Health dept	0.00	47.91	
	<u>401-024-2209</u>		UTILITIES - NATURAL GAS		47.91	
<u>10.2024 2330</u>	Invoice	11/06/2024	Monthly gas bill- Moriarty SC	0.00	75.48	
	<u>401-037-2209</u>		UTILITIES - NATURAL GAS		75.48	
<u>10.2024 3680</u>	Invoice	11/06/2024	Monthly gas bill- District 2	0.00	34.39	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>205193028</u>	Invoice	11/06/2024	Asphalt Emulsions SB	0.00	9,982.28	
	<u>402-063-2407</u>		ROADWAYS/BRIDGES - SB		9,982.28	
5179	LEAF CAPITAL FUNDING LLC	11/13/2024	Regular	0.00	631.25	130777
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>15969563</u>	Invoice	11/12/2024	Property Tax for T3500PS Copier	0.00	58.72	
	<u>401-008-2284</u>		LEASE EQUIPMENT		58.72	
<u>17391149</u>	Invoice	11/07/2024	Plotter Printer HP Designjet T2600ps Leas	0.00	572.53	
	<u>401-008-2284</u>		LEASE EQUIPMENT		552.22	
	<u>401-008-2284</u>		LEASE EQUIPMENT		20.31	
2291	LOBO INTERNET SERVICES LTD	11/13/2024	Regular	0.00	475.00	130778
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>N10926-61</u>	Invoice	11/06/2024	Lobo Internet Services Fire Dept	0.00	475.00	
	<u>405-091-2207</u>		TELECOMMUNICATIONS		158.36	
	<u>406-091-2207</u>		TELECOMMUNICATIONS		158.32	
	<u>408-091-2207</u>		TELECOMMUNICATIONS		79.16	
	<u>409-091-2207</u>		TELECOMMUNICATIONS		79.16	
VEN01251	Michael Lindsey	11/13/2024	Regular	0.00	660.30	130779
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>#1 October 2024</u>	Invoice	11/06/2024	Restorative Justice Facilitator	0.00	660.30	
	<u>635-067-2272</u>		CONTRACT - PROFESSION		420.00	
	<u>635-067-2272</u>		CONTRACT - PROFESSION		200.00	
	<u>635-076-2314</u>		PROGRAM SUPPORT		40.30	
129	MORIARTY, CITY OF	11/13/2024	Regular	0.00	3,760.56	130780
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>Oct 24-TC</u>	Invoice	11/12/2024	Moriarty pd MOU	0.00	3,760.56	
	<u>911-080-2271</u>		CONTRACTS OTHER SERVI		3,760.56	
177	NEW MEXICO COUNTIES	11/13/2024	Regular	0.00	650.00	130781
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>LC2025-102024-1</u>	Invoice	11/06/2024	2025 January Legislative Conference Regis	0.00	650.00	
	<u>401-008-2266</u>		EMPLOYEE TRAINING		650.00	
VEN01389	NEW MEXICO EMT ASSOCIATION, INC,	11/13/2024	Regular	0.00	800.00	130782
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1126</u>	Invoice	11/12/2024	2024 Fire Expo Registration District 5	0.00	800.00	
	<u>405-091-2266</u>		EMPLOYEE TRAINING		200.00	
	<u>405-091-2266</u>		EMPLOYEE TRAINING		200.00	
	<u>405-091-2266</u>		EMPLOYEE TRAINING		200.00	
	<u>405-091-2266</u>		EMPLOYEE TRAINING		200.00	
1096	NM RETIREE HEALTH-CARE AUTHORI	11/13/2024	Regular	0.00	242.31	130783
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004180</u>	Invoice	11/07/2024	Retiree Health Care	0.00	138.46	
	<u>401-000-9001</u>		Payroll Liabilities		138.46	
<u>INV0004196</u>	Invoice	11/06/2024	Retiree Health Care	0.00	103.85	
	<u>401-000-9001</u>		Payroll Liabilities		103.85	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3331	SOUTHWEST PROPANE LLC	11/13/2024	Regular	0.00	143.55	130792
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
	<u>Account Number</u>		<u>Account Name</u>		<u>Distribution Amount</u>	
<u>G381968013205</u>	Invoice	11/12/2024	Southwest Propane Utility for District 4 O	0.00	143.55	
	<u>409-091-2209</u>		UTILITIES - NATURAL GAS		143.55	
28	TILLERY CHEVROLET GMC INC	11/13/2024	Regular	0.00	194.35	130793
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
	<u>Account Number</u>		<u>Account Name</u>		<u>Distribution Amount</u>	
<u>5057919</u>	Invoice	11/04/2024	Vehicle Maintenance	0.00	194.35	
	<u>402-060-2201</u>		MAINTENANCE & REPAIR		194.35	
5041	TimeClock Plus, LLC	11/13/2024	Regular	0.00	7,549.79	130794
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
	<u>Account Number</u>		<u>Account Name</u>		<u>Distribution Amount</u>	
<u>INVC00376776</u>	Invoice	11/13/2024	TimeClock Plus Software 2024-2025	0.00	7,549.79	
	<u>401-096-2228</u>		SOFTWARE		7,549.79	
2010	TLC UNIFORMS	11/13/2024	Regular	0.00	986.33	130795
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
	<u>Account Number</u>		<u>Account Name</u>		<u>Distribution Amount</u>	
<u>282064</u>	Invoice	11/06/2024	TLC Uniforms Open PO	0.00	986.33	
	<u>416-083-2236</u>		SUPPLIES - UNIFORMS		986.33	
2010	TLC UNIFORMS	11/13/2024	Regular	0.00	742.79	130796
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
	<u>Account Number</u>		<u>Account Name</u>		<u>Distribution Amount</u>	
<u>282270</u>	Invoice	11/06/2024	TLC Uniforms Open PO	0.00	742.79	
	<u>416-083-2236</u>		SUPPLIES - UNIFORMS		742.79	
5389	VIA HOMES & DEVELOPMENT LLC	11/13/2024	Regular	0.00	3,664.67	130797
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
	<u>Account Number</u>		<u>Account Name</u>		<u>Distribution Amount</u>	
<u>#58 October 202</u>	Invoice	11/06/2024	Juvenile Justice Continuum Coordinator	0.00	3,664.67	
	<u>635-067-2272</u>		CONTRACT - PROFESSION		3,441.00	
	<u>635-076-2314</u>		PROGRAM SUPPORT		223.67	
1	WAGNER EQUIPMENT CO.	11/13/2024	Regular	0.00	298.42	130798
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
	<u>Account Number</u>		<u>Account Name</u>		<u>Distribution Amount</u>	
<u>P10C0907979</u>	Invoice	11/12/2024	Service Contract for Cat Equipment	0.00	298.42	
	<u>402-060-2244</u>		MAINTENANCE & REPAIR		298.42	
3207	AIRGAS USA LLC	11/14/2024	Regular	0.00	1,307.68	130799
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
	<u>Account Number</u>		<u>Account Name</u>		<u>Distribution Amount</u>	
<u>5512056035</u>	Invoice	11/13/2024	Fire Dept Airgas Rental Open PO District 3	0.00	1,307.68	
	<u>408-091-2230</u>		SUPPLIES - MEDICAL		1,307.68	
3207	AIRGAS USA LLC	11/14/2024	Regular	0.00	266.14	130800
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
	<u>Account Number</u>		<u>Account Name</u>		<u>Distribution Amount</u>	
<u>5511984590</u>	Invoice	11/13/2024	Fire Dept Airgas Rental Open PO District 5	0.00	266.14	
	<u>405-091-2230</u>		SUPPLIES - MEDICAL		266.14	
5450	AMAZON BUSINESS	11/14/2024	Regular	0.00	225.36	130801

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>09.2024.9702</u>	Invoice <u>401-036-2208</u>	11/12/2024	Estancia Senior Center monthly elec bill UTILITIES - ELECTRICITY	0.00	620.76	
106	CENTRAL NM ELECTRIC COOP.	11/14/2024	Regular	0.00	47.62	130810
<u>09.2024.9301</u>	Invoice <u>418-091-2208</u>	11/12/2024	Dist 6 Monthly electric bill UTILITIES - ELECTRICITY	0.00	47.62	
106	CENTRAL NM ELECTRIC COOP.	11/14/2024	Regular	0.00	69.47	130811
<u>09.2024.8001</u>	Invoice <u>401-089-2208</u>	11/12/2024	MCINTOSH SENIOR CENTER ELECTRICITY UTILITIES - ELECTRICITY	0.00	69.47	
106	CENTRAL NM ELECTRIC COOP.	11/14/2024	Regular	0.00	213.14	130812
<u>09.2024.2801</u>	Invoice <u>401-024-2208</u>	11/12/2024	Health dept monthly electric bill UTILITIES - ELECTRICITY	0.00	213.14	
106	CENTRAL NM ELECTRIC COOP.	11/14/2024	Regular	0.00	161.47	130813
<u>09.2024.3806</u>	Invoice <u>402-060-2208</u>	11/13/2024	Monthly Electric bill- Road UTILITIES - ELECTRICITY	0.00	161.47	
106	CENTRAL NM ELECTRIC COOP.	11/14/2024	Regular	0.00	287.32	130814
<u>09.2024.4400</u>	Invoice <u>408-091-2208</u> <u>408-091-2208</u> <u>408-091-2208</u>	11/12/2024	Dist 3 Monthly electric bill UTILITIES - ELECTRICITY UTILITIES - ELECTRICITY UTILITIES - ELECTRICITY	0.00	287.32	
106	CENTRAL NM ELECTRIC COOP.	11/14/2024	Regular	0.00	537.81	130815
<u>09.2024.9100</u>	Invoice <u>406-091-2208</u> <u>406-091-2208</u>	11/13/2024	Dist 2 Monthly electric bill UTILITIES - ELECTRICITY UTILITIES - ELECTRICITY	0.00	537.81	
106	CENTRAL NM ELECTRIC COOP.	11/14/2024	Regular	0.00	81.69	130816
<u>09.2024.9300</u>	Invoice <u>401-021-2208</u>	11/12/2024	Monthly Electric bill- Clerk UTILITIES - ELECTRICITY	0.00	81.69	
106	CENTRAL NM ELECTRIC COOP.	11/14/2024	Regular	0.00	488.92	130817
<u>09.2024.3300</u>	Invoice <u>405-091-2208</u> <u>405-091-2208</u> <u>405-091-2208</u>	11/12/2024	Monthly electric bill District 5 UTILITIES - ELECTRICITY UTILITIES - ELECTRICITY UTILITIES - ELECTRICITY	0.00	488.92	
106	CENTRAL NM ELECTRIC COOP.	11/14/2024	Regular	0.00	2,596.87	130818

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payable Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>0002353471</u>	Invoice	11/13/2024	Wildland Pants	0.00	659.00	
	<u>408-091-2248</u>	SUPPLIES - SAFETY	Khaki Pant		659.00	
VEN01102	NM Local Government Law, LLC	11/14/2024	Regular	0.00	7,432.04	130827
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>2317</u>	Invoice	11/14/2024	LEGAL SERVICES CONTRACT	0.00	7,432.04	
	<u>401-056-2275</u>	CONTRACT - ATTORNEY F	OCT 2024 LEGAL SERVICES CON		7,432.04	
853	NM MUNICIPAL LEAGUE	11/14/2024	Regular	0.00	250.00	130828
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>12557</u>	Invoice	11/12/2024	2024 LGD BUDGET CONFERENCE	0.00	250.00	
	<u>610-040-2266</u>	EMPLOYEE TRAINING	2024 LGD BUDGET CONFERENC		250.00	
107	QWEST CORPORATION	11/14/2024	Regular	0.00	307.13	130829
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>10.2024 8566</u>	Invoice	11/12/2024	Monthly charges Estancia SC	0.00	307.13	
	<u>401-036-2207</u>	TELECOMMUNICATIONS	October		307.13	
107	QWEST CORPORATION	11/14/2024	Regular	0.00	608.29	130830
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>09.2024 0063</u>	Invoice	11/13/2024	Monthly charges Dispatch	0.00	608.29	
	<u>911-080-2207</u>	TELECOMMUNICATIONS	September		608.29	
107	QWEST CORPORATION	11/14/2024	Regular	0.00	47.28	130831
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>10.2024 7944</u>	Invoice	11/12/2024	Monthly phone charges- Sheriff	0.00	47.28	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	October		47.28	
107	QWEST CORPORATION	11/14/2024	Regular	0.00	149.17	130832
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>10.2024 2762</u>	Invoice	11/12/2024	Monthly phone charges- Road	0.00	149.17	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	October		149.17	
107	QWEST CORPORATION	11/14/2024	Regular	0.00	142.96	130833
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>10.2024 4021</u>	Invoice	11/12/2024	Monthly phone charges- Sheriff	0.00	142.96	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	October		142.96	
107	QWEST CORPORATION	11/14/2024	Regular	0.00	152.80	130834
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>10.2024 7094</u>	Invoice	11/12/2024	Monthly phone charge- Manager	0.00	152.80	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	October		152.80	
107	QWEST CORPORATION	11/14/2024	Regular	0.00	133.62	130835
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>10.2024 4146</u>	Invoice	11/12/2024	Monthly phone charges- Road	0.00	133.62	
	<u>401-096-2207</u>	TELECOMMUNICATIONS	October		133.62	
107	QWEST CORPORATION	11/14/2024	Regular	0.00	74.31	130836

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5339	US BANK CORPORATE PAYMENT SYSTEM	11/14/2024	Regular	0.00	17,816.42	130844
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>5553789110.15.2</u>	Invoice	11/14/2024	FUEL CARDS 9.15.24 TO 10.15.24	0.00	17,816.42	
	<u>401-008-2202</u>		SUPPLIES - VEHICLE FUEL PZ		446.29	
	<u>401-010-2202</u>		SUPPLIES - VEHICLE FUEL MANAGER		45.00	
	<u>401-020-2202</u>		SUPPLIES-VEHICLE FUEL CLERK		51.52	
	<u>401-030-2202</u>		SUPPLIES - VEHICLE FUEL TREASURER		223.95	
	<u>401-040-2202</u>		SUPPLIES - VEHICLE FUEL ASSESSOR		103.21	
	<u>401-050-2202</u>		SUPPLIES - VEHICLE FUEL SHERIFF		9,324.21	
	<u>401-050-2202</u>		SUPPLIES - VEHICLE FUEL FUEL CARDS 9.15.24 TO 10.15.2		211.76	
	<u>401-065-2202</u>		SUPPLIES - VEHICLE FUEL MAINTENANCE		445.05	
	<u>401-082-2202</u>		SUPPLIES - VEHICLE FUEL ANIMAL SERVICES		781.36	
	<u>405-091-2202</u>		SUPPLIES - VEHICLE FUEL DIST 5		1,134.61	
	<u>406-091-2202</u>		SUPPLIES - VEHICLE FUEL DIST 2		468.23	
	<u>407-091-2202</u>		SUPPLIES - VEHICLE FUEL DIST 1		124.02	
	<u>408-091-2202</u>		SUPPLIES - VEHICLE FUEL DIST 3		442.04	
	<u>413-091-2202</u>		SUPPLIES - VEHICLE FUEL FIRE ADMIN		881.32	
	<u>416-083-2202</u>		SUPPLIES - VEHICLE FUEL EMS		2,741.54	
	<u>604-083-2202</u>		SUPPLIES - VEHICLE FUEL EMERGENCY MANAGER		237.31	
	<u>605-013-2202</u>		SUPPLIES - VEHICLE FUEL DWI		105.00	
	<u>605-013-2202</u>		SUPPLIES - VEHICLE FUEL DWI VAN		50.00	
	Void	11/14/2024	Regular	0.00	0.00	130845
3207	AIRGAS USA LLC	11/20/2024	Regular	0.00	213.98	130846
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>5511984720</u>	Invoice	11/13/2024	Fire Dept Airgas Rental Open PO District 2	0.00	213.98	
	<u>406-091-2230</u>		SUPPLIES - MEDICAL Fire Dept Arigas Rental Open PO		213.98	
4964	AT & T MOBILITY LLC	11/20/2024	Regular	0.00	2,941.19	130847
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>287289566455SH</u>	Invoice	11/20/2024	COUNTY CELL PHONE USAGE	0.00	2,941.19	
	<u>401-096-2207</u>		TELECOMMUNICATIONS COUNTY CELL PHONE USAGE SE		2,941.19	
3594	AUTOZONE INC.	11/20/2024	Regular	0.00	182.34	130848
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>02248754766</u>	Invoice	11/13/2024	TCFD AutoZone Open PO 7/24-10/24	0.00	182.34	
	<u>408-091-2201</u>		MAINTENANCE & REPAIR AutoZone Open PO District 3		182.34	
106	CENTRAL NM ELECTRIC COOP.	11/20/2024	Regular	0.00	1,532.71	130849
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>09.2024.1300</u>	Invoice	11/13/2024	Monthly Electric bill	0.00	1,532.71	
	<u>413-091-2208</u>		UTILITIES - ELECTRICITY September- Fire admin		510.90	
	<u>911-080-2208</u>		UTILITIES - ELECTRICITY September 1300		251.21	
	<u>911-080-2203</u>		UTILITIES - ELECTRICITY September 1500		712.57	
	<u>911-080-2208</u>		UTILITIES - ELECTRICITY September 5500		58.03	
VEN01230	CTRL-P Inc	11/20/2024	Regular	0.00	48.40	130850
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>16CD13F6-0004</u>	Invoice	11/13/2024	LEGAL ADVERTISEMENT: RFP #TC FY24-25	0.00	48.40	
	<u>401-055-2221</u>		PRINTING/PUBLISHING/A LEGAL ADVERTISEMENT: RFP #T		48.40	
4705	DOUBLE H AUTO	11/20/2024	Regular	0.00	251.48	130851

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2223868</u>	Invoice	11/13/2024	Sterilizations through grant program	0.00	2,185.43	
	<u>431-082-2272</u>	CONTRACT - PROFESSION	Sterilizations through grant prog		2,185.43	
3859	PRUDENTIAL OVERALL SUPPLY	11/20/2024	Regular	0.00	100.38	130859
<u>450731889</u>	Invoice	11/20/2024	Prudential Supply TC Employee Uniforms	0.00	100.38	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	7348717Q Arely cargo tan		1.02	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	733A08N3 Richard pant black		6.24	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	7348717Q Arely cargo tan		0.51	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	753311 Richard pant denim		3.05	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	777544PA Richard shirt navy		2.70	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	777549PA Brina shirt blue		2.70	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	777544PA Richard shirt navy		2.25	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	733A08N3 Brina pant blackt		6.24	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	Delivery Charge		15.07	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	733A08N3 Arely pant black		6.24	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	78442799 Bob grey shirt		2.70	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	78442799 Dominic grey shirt		3.24	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	78442799 Dominic grey shirt		2.70	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	752113 Dominic pant denim		4.87	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	Budget Protection Program		28.67	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	78442799 Bob grey shirt		3.24	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	733A08N3 Bob pant black		6.24	
	<u>401-065-2236</u>	SUPPLIES - UNIFORMS	777549PA Arely cargo tan		2.70	
	Void	11/20/2024	Regular	0.00	0.00	130860
3859	PRUDENTIAL OVERALL SUPPLY	11/20/2024	Regular	0.00	280.20	130861
<u>450741544</u>	Invoice	11/18/2024	Uniforms for Road Crew	0.00	280.20	
	<u>402-060-2236</u>	SUPPLIES - UNIFORMS	Uniforms Nov-3		280.20	
3859	PRUDENTIAL OVERALL SUPPLY	11/20/2024	Regular	0.00	110.71	130862
<u>450727339</u>	Invoice	09/30/2024	Prudential Custodial supplies purchased/	0.00	110.71	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	Delivery Charge		15.07	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9314 PRFM Dust Mop Blue 30"		11.43	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9315 PRFM Dust Mop Blue 42"		6.40	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9378 Blue Wet Mop 24 oz		11.43	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9315 PRFM Dust Mop Blue 42"		0.54	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9378 Blue Wet Mop 24 oz		0.54	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9034 Mat 3x4 Black		62.87	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9034 Mat 3x4 Black		1.89	
	<u>401-016-2220</u>	SUPPLIES - CLEANING	9315 PRFM Dust Mop Blue3 30"		0.54	
3859	PRUDENTIAL OVERALL SUPPLY	11/20/2024	Regular	0.00	94.98	130863

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1K7V-JCXT-GJKC</u>	Invoice	11/18/2024	Tools/ Supplies District 2	0.00	2,243.59	
	<u>406-091-2220</u>		SUPPLIES - CLEANING		9.47	
	<u>406-091-2220</u>		SUPPLIES - CLEANING		34.07	
	<u>406-091-2243</u>		SUPPLIES - SAFETY		56.76	
	<u>406-091-2243</u>		SUPPLIES - SAFETY		224.99	
	<u>406-091-2243</u>		SUPPLIES - SAFETY		1,214.95	
	<u>406-091-2248</u>		SUPPLIES - SAFETY		532.99	
	<u>406-091-2243</u>		SUPPLIES - SAFETY		105.39	
	<u>406-091-2243</u>		SUPPLIES - SAFETY		64.97	
5538	BOHANNAN HUSTON, INC.	11/21/2024	Regular	0.00	4,934.70	130870
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>000131516</u>	Invoice	11/21/2024	G2438 Duran Water System	0.00	2,605.17	
	<u>803-059-2710</u>		G2438 DURAN WATER SY		2,605.17	
<u>000131520</u>	Invoice	11/21/2024	Water rights evaluation	0.00	2,329.53	
	<u>836-045-2272</u>		CONTRACT - PROFESSION		2,329.53	
859	BOUND TREE MEDICAL, LLC	11/21/2024	Regular	0.00	626.10	130871
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>85552506</u>	Invoice	11/14/2024	EMS Supplies/Equipment/Medications FY	0.00	626.10	
	<u>416-083-2230</u>		SUPPLIES - MEDICAL		626.10	
859	BOUND TREE MEDICAL, LLC	11/21/2024	Regular	0.00	3,615.12	130872
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>85547102</u>	Invoice	11/14/2024	EMS Supplies/Equipment/Medications FY	0.00	3,615.12	
	<u>416-083-2230</u>		SUPPLIES - MEDICAL		3,615.12	
1212	BRAZIL ART STUDIO	11/21/2024	Regular	0.00	435.00	130873
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>08.21.24</u>	Invoice	11/21/2024	Plaques	0.00	435.00	
	<u>412-053-2235</u>		SUPPLIES - AWARDS FOR		35.00	
	<u>412-053-2235</u>		SUPPLIES - AWARDS FOR		120.00	
	<u>412-053-2235</u>		SUPPLIES - AWARDS FOR		280.00	
2636	CHAVEZ, BERNICE	11/21/2024	Regular	0.00	275.50	130874
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004216</u>	Invoice	11/19/2024	2024 General Election Voucher-Bernice C	0.00	275.50	
	<u>401-021-2226</u>		ELECTION COSTS		275.50	
5238	CHAVEZ, LORETTA MARIA	11/21/2024	Regular	0.00	310.50	130875
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004221</u>	Invoice	11/19/2024	2024 General Election Voucher-Maria Lor	0.00	310.50	
	<u>401-021-2226</u>		ELECTION COSTS		310.50	
3910	CHAVEZ, PAUL "TITO"	11/21/2024	Regular	0.00	310.50	130876
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004214</u>	Invoice	11/19/2024	2024 General Election Voucher-Paul Tito	0.00	310.50	
	<u>401-021-2226</u>		ELECTION COSTS		310.50	
VEN01265	COBB, SHANNON	11/21/2024	Regular	0.00	310.50	130877

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004219</u>	Invoice	11/19/2024	2024 General Election Voucher-Della Dunl	0.00	310.50	
	<u>401-021-2226</u>		ELECTION COSTS		310.50	
2585	EAST MOUNTAIN AUTO GLASS	11/21/2024	Regular	0.00	300.00	130885
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>26208</u>	Invoice	11/18/2024	Windshield Green Tint/Blue Shade 2005	0.00	300.00	
	<u>631-057-2201</u>		MAINTENANCE & REPAIR		300.00	
VEN01416	ELAINE I. DARNELL	11/21/2024	Regular	0.00	325.00	130886
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>INV0004218</u>	Invoice	11/19/2024	2024 General Election Voucher-Elaine Dar	0.00	325.00	
	<u>401-021-2226</u>		ELECTION COSTS		325.00	
2554	EPCOR USA, INC.	11/21/2024	Regular	0.00	115.08	130887
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>10.2024</u>	Invoice	11/21/2024	Monthly water dist 2	0.00	115.08	
	<u>406-091-2210</u>		UTILITIES - WATER		115.08	
VEN01260	Frank Ballejos	11/21/2024	Regular	0.00	310.50	130888
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>INV0004230</u>	Invoice	11/19/2024	2024 General Election Voucher-Frank Ball	0.00	310.50	
	<u>401-021-2226</u>		ELECTION COSTS		310.50	
1156	GARLEY, MARINA	11/21/2024	Regular	0.00	325.00	130889
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>INV0004223</u>	Invoice	11/19/2024	2024 General Election Voucher-Marina Ga	0.00	325.00	
	<u>401-021-2226</u>		ELECTION COSTS		325.00	
VEN01400	GARRISON DAVID HANEY	11/21/2024	Regular	0.00	310.50	130890
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>INV0004225</u>	Invoice	11/19/2024	2024 General Election Voucher-Garrison	0.00	310.50	
	<u>401-021-2226</u>		ELECTION COSTS		310.50	
5149	GERALD CHAVEZ	11/21/2024	Regular	0.00	310.50	130891
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>INV0004213</u>	Invoice	11/19/2024	2024 General Election Voucher-Gerald Ch	0.00	310.50	
	<u>401-021-2226</u>		ELECTION COSTS		310.50	
4609	GUTIERREZ, MARY R.	11/21/2024	Regular	0.00	310.50	130892
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>INV0004224</u>	Invoice	11/19/2024	2024 General Election Voucher-Mary Guti	0.00	310.50	
	<u>401-021-2226</u>		ELECTION COSTS		310.50	
VEN01401	HEATHER BERKSHIRE	11/21/2024	Regular	0.00	325.00	130893
<u>Payable #</u>	<u>Payable Type</u>	<u>Post Date</u>	<u>Payable Description</u>	<u>Discount Amount</u>	<u>Payable Amount</u>	
<u>INV0004231</u>	Invoice	11/19/2024	2024 General Election Voucher-Heather B	0.00	325.00	
	<u>401-021-2226</u>		ELECTION COSTS		325.00	
5590	HRITZ, QUINTIN	11/21/2024	Regular	0.00	1,697.50	130894

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>10.2024</u>	Invoice	11/21/2024	Utilities- Water/Gas	0.00	229.58	
	<u>401-027-2209</u>		UTILITIES - NATURAL GAS		115.08	
	<u>401-027-2210</u>		UTILITIES - WATER		114.50	
VEN01236	New Mexico Association of Emergency Manage	11/21/2024	Regular	0.00	60.00	130904
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>23193</u>	Invoice	11/18/2024	Membership Renewal	0.00	60.00	
	<u>604-083-2269</u>		SUBSCRIPTIONS & DUES		60.00	
4464	NM APPARATUS LLC	11/21/2024	Regular	0.00	1,151.74	130905
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2054</u>	Invoice	11/18/2024	PM Service FD12	0.00	1,151.74	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		551.80	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		565.29	
	<u>413-091-2201</u>		MAINTENANCE & REPAIR		34.65	
1385	NM TAXATION & REVENUE	11/21/2024	Regular	0.00	4.30	130906
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004181</u>	Invoice	11/07/2024	Workers Comp	0.00	4.30	
	<u>401-000-9001</u>		Payroll Liabilities		4.30	
4702	NMSU, REGENTS OF	11/21/2024	Regular	0.00	50.00	130907
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>24-25540</u>	Invoice	11/14/2024	Rabies testing of animals	0.00	50.00	
	<u>401-082-2272</u>		CONTRACT - PROFESSION		50.00	
4953	OTIS, LYNDI	11/21/2024	Regular	0.00	4,607.50	130908
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>TC FAIR 2024 #24</u>	Invoice	11/21/2024	PARTIAL PAYMENT SALE #24	0.00	4,607.50	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		4,750.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		-142.50	
107	QWEST CORPORATION	11/21/2024	Regular	0.00	324.81	130909
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>11.2024 7435</u>	Invoice	11/21/2024	Monthly Charges for Jail Fund	0.00	324.81	
	<u>401-096-2207</u>		TELECOMMUNICATIONS		324.81	
107	QWEST CORPORATION	11/21/2024	Regular	0.00	609.66	130910
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>10.2024 0063</u>	Invoice	11/21/2024	Monthly charges Dispatch	0.00	609.66	
	<u>911-080-2207</u>		TELECOMMUNICATIONS		609.66	
107	QWEST CORPORATION	11/21/2024	Regular	0.00	74.31	130911
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>10.2024 2736</u>	Invoice	11/21/2024	Monthly phone charges-Treasurer	0.00	74.31	
	<u>401-096-2207</u>		TELECOMMUNICATIONS		74.31	
5150	ROBERTA CHAVEZ	11/21/2024	Regular	0.00	325.00	130912

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>1DF1-TVFM-WNY</u>	Invoice	11/20/2024	ELECTION SUPPLIES	0.00	43.20	
	<u>401-021-2219</u>		SUPPLIES - GENERAL OFFI		32.90	
	<u>401-021-2219</u>		SUPPLIES - GENERAL OFFI		10.30	
VEN01399	BUREAU FOR CHILD SUPPORT ENFORCEMENT	11/25/2024	Regular	0.00	288.46	130921
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004261</u>	Invoice	11/21/2024	Child Support	0.00	288.46	
	<u>401-000-9001</u>		Payroll Liabilities		288.46	
4270	COLONIAL LIFE	11/25/2024	Regular	0.00	919.16	130922
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004144</u>	Invoice	11/07/2024	Colonial	0.00	262.21	
	<u>401-000-9001</u>		Payroll Liabilities		262.21	
<u>INV0004145</u>	Invoice	11/07/2024	Colonial Post tax	0.00	197.37	
	<u>401-000-9001</u>		Payroll Liabilities		197.37	
<u>INV0004237</u>	Invoice	11/21/2024	Colonial	0.00	262.21	
	<u>401-000-9001</u>		Payroll Liabilities		262.21	
<u>INV0004238</u>	Invoice	11/21/2024	Colonial Post tax	0.00	197.37	
	<u>401-000-9001</u>		Payroll Liabilities		197.37	
VEN01148	Corvin, Lexis	11/25/2024	Regular	0.00	2,425.00	130923
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SALE #10</u>	Invoice	11/25/2024	TC FAIR ANIMAL SALE #10	0.00	2,425.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		2,500.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		-75.00	
2630	CTRL+P	11/25/2024	Regular	0.00	242.15	130924
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2024-10275</u>	Invoice	11/20/2024	Ads in The Independent for Smart Choice	0.00	242.15	
	<u>605-022-2221</u>		PRINTING/PUBLISHING/A		242.15	
VEN01230	CTRL-P Inc	11/25/2024	Regular	0.00	1,291.50	130925
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2024-10559</u>	Invoice	11/19/2024	2024 General Election Publication	0.00	1,291.50	
	<u>401-021-2221</u>		PRINTING/PUBLISHING/A		1,291.50	
VEN01187	Dearborn Life Insurance Company	11/25/2024	Regular	0.00	897.05	130926
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004142</u>	Invoice	11/07/2024	VISION INSURANCE	0.00	381.72	
	<u>401-000-9001</u>		Payroll Liabilities		381.72	
<u>INV0004143</u>	Invoice	11/07/2024	VISION POST TAX	0.00	55.98	
	<u>401-000-9001</u>		Payroll Liabilities		55.98	
<u>INV0004189</u>	Invoice	11/06/2024	VISION INSURANCE	0.00	9.25	
	<u>401-000-9001</u>		Payroll Liabilities		9.25	
<u>INV0004235</u>	Invoice	11/21/2024	VISION INSURANCE	0.00	394.12	
	<u>401-000-9001</u>		Payroll Liabilities		394.12	
<u>INV0004236</u>	Invoice	11/21/2024	VISION POST TAX	0.00	55.98	
	<u>401-000-9001</u>		Payroll Liabilities		55.98	
4834	DELTA DENTAL OF NEW MEXICO INC	11/25/2024	Regular	0.00	2,282.11	130927

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004208</u>	Invoice	11/14/2024	PZ meeting vouchers	0.00	95.00	
	<u>401-008-2300</u>	TRAVEL - APPOINTED BO	2024 November meeting		95.00	
5019	GLOBE LIFE & ACCIDENT INSURANCE	11/25/2024	Regular	0.00	163.00	130937
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004241</u>	Invoice	11/21/2024	Globe Life Insurance	0.00	163.00	
	<u>401-000-9001</u>	Payroll Liabilities	Globe Life Insurance		163.00	
214	Hart's Trustworthy Hardware	11/25/2024	Regular	0.00	54.67	130938
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>B574046</u>	Invoice	11/20/2024	TCFD Harts Open PO 11/24-2/25	0.00	54.67	
	<u>406-091-2248</u>	SUPPLIES - SAFETY	TCFD Harts Open PO District 2		54.67	
214	Hart's Trustworthy Hardware	11/25/2024	Regular	0.00	26.69	130939
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>B574019</u>	Invoice	11/19/2024	TCFD Harts Open PO 11/24-2/25	0.00	26.69	
	<u>405-091-2248</u>	SUPPLIES - SAFETY	TCFD Harts Open PO District 5		26.69	
3929	HENRY SCHEIN MATRX MEDICAL	11/25/2024	Regular	0.00	103.96	130940
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>22804162</u>	Invoice	11/13/2024	EMS Supplies/Equipment/Medications Op	0.00	103.96	
	<u>416-083-2230</u>	SUPPLIES - MEDICAL	EMS Supplies/Equipment/Medi		103.96	
1702	HINDI, YVONNE	11/25/2024	Regular	0.00	325.00	130941
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004267</u>	Invoice	11/20/2024	2024 General Election Voucher-Yvonne Hi	0.00	325.00	
	<u>401-021-2226</u>	ELECTION COSTS	2024 General Election Voucher-		325.00	
5249	INT'L ASSOC. OF FIRE CHIEFS	11/25/2024	Regular	0.00	183.75	130942
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>000285806</u>	Invoice	11/18/2024	IAFC Membership Renewal Chief Winham	0.00	183.75	
	<u>413-091-2269</u>	SUBSCRIPTIONS & DUES	Division Dues		37.50	
	<u>413-091-2269</u>	SUBSCRIPTIONS & DUES	Full Membership		146.25	
VEN01263	Jacquetta L Harvey	11/25/2024	Regular	0.00	310.50	130943
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004232</u>	Invoice	11/19/2024	2024 General Election Voucher-Jacquetta	0.00	310.50	
	<u>401-021-2226</u>	ELECTION COSTS	2024 General Election Voucher-J		310.50	
1161	JENKINS, DARLENE I.	11/25/2024	Regular	0.00	310.50	130944
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004268</u>	Invoice	11/20/2024	2024 General Election Voucher-Darlene Je	0.00	310.50	
	<u>401-021-2226</u>	ELECTION COSTS	2024 General Election Voucher-		310.50	
3712	JOHNSTON, DANIELLE	11/25/2024	Regular	0.00	95.00	130945
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004207</u>	Invoice	11/14/2024	PZ meeting vouchers	0.00	95.00	
	<u>401-008-2300</u>	TRAVEL - APPOINTED BO	2024 November PZ meeting		95.00	
3700	JONES, HUGH G JR	11/25/2024	Regular	0.00	74.80	130946

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004154</u>	Invoice	11/07/2024	MET LIFE LTD	0.00	754.94	
	<u>401-000-9001</u>	Payroll Liabilities	METLIFE DISABILITY		754.94	
<u>INV0004155</u>	Invoice	11/07/2024	Metlife employer	0.00	568.05	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		568.05	
<u>INV0004156</u>	Invoice	11/07/2024	Metropolitan Supplemental Life	0.00	6.36	
	<u>401-000-9001</u>	Payroll Liabilities	Metropolitan Supplemental Pos		6.36	
<u>INV0004178</u>	Invoice	11/07/2024	MET LIFE LTD	0.00	4.86	
	<u>401-000-9001</u>	Payroll Liabilities	METLIFE DISABILITY		4.86	
<u>INV0004179</u>	Invoice	11/07/2024	Metlife employer	0.00	4.35	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		4.35	
<u>INV0004192</u>	Invoice	11/06/2024	MET LIFE LTD	0.00	8.97	
	<u>401-000-9001</u>	Payroll Liabilities	METLIFE DISABILITY		8.97	
<u>INV0004193</u>	Invoice	11/06/2024	Metlife employer	0.00	4.35	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		4.35	
<u>INV0004247</u>	Invoice	11/21/2024	MET LIFE LTD	0.00	778.49	
	<u>401-000-9001</u>	Payroll Liabilities	METLIFE DISABILITY		778.49	
<u>INV0004248</u>	Invoice	11/21/2024	Metlife employer	0.00	585.45	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		585.45	
<u>INV0004249</u>	Invoice	11/21/2024	Metropolitan Supplemental Life	0.00	6.36	
	<u>401-000-9001</u>	Payroll Liabilities	Metropolitan Supplemental Pos		6.36	
<u>INV0004275</u>	Invoice	11/21/2024	MET LIFE LTD	0.00	4.86	
	<u>401-000-9001</u>	Payroll Liabilities	METLIFE DISABILITY		4.86	
<u>INV0004276</u>	Invoice	11/21/2024	Metlife employer	0.00	4.35	
	<u>401-000-9001</u>	Payroll Liabilities	Metlife employer life and accide		4.35	
5609	MONTOYA, EMILIA	11/25/2024	Regular	0.00	310.50	130955
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004288</u>	Invoice	11/21/2024	2024 General Election Voucher-Emilia Mo	0.00	310.50	
	<u>401-021-2226</u>	ELECTION COSTS	2024 General Election Voucher-		310.50	
5607	MOYA, REBECCA	11/25/2024	Regular	0.00	310.50	130956
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004289</u>	Invoice	11/21/2024	2024 General Election Voucher-Rebecca	0.00	310.50	
	<u>401-021-2226</u>	ELECTION COSTS	2024 General Election Voucher-		310.50	
177	NEW MEXICO COUNTIES	11/25/2024	Regular	0.00	650.00	130957
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>11-18-2024</u>	Invoice	11/19/2024	NM Counties 2025 Legislative Conference	0.00	650.00	
	<u>401-020-2266</u>	EMPLOYEE TRAINING	NM Counties 2025 Legislative C		650.00	
4987	NEW YORK LIFE	11/25/2024	Regular	0.00	304.26	130958
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004158</u>	Invoice	11/07/2024	New York Life Insurance	0.00	67.17	
	<u>401-000-9001</u>	Payroll Liabilities	New York Life Insurance		67.17	
<u>INV0004159</u>	Invoice	11/07/2024	New York Life Insurance	0.00	84.96	
	<u>401-000-9001</u>	Payroll Liabilities	New York Life Insurance		84.96	
<u>INV0004251</u>	Invoice	11/21/2024	New York Life Insurance	0.00	67.17	
	<u>401-000-9001</u>	Payroll Liabilities	New York Life Insurance		67.17	
<u>INV0004252</u>	Invoice	11/21/2024	New York Life Insurance	0.00	84.96	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
448	NM TAXATION & REVENUE	11/25/2024	Regular	0.00	415.05	130968
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0004263</u>	Invoice	11/21/2024	NM LEVY #70844	0.00	415.05	
	<u>401-000-9001</u>		Payroll Liabilities		415.05	
448	NM TAXATION & REVENUE	11/25/2024	Regular	0.00	634.39	130969
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0004262</u>	Invoice	11/21/2024	LEVY NUMBER: 60573	0.00	634.39	
	<u>401-000-9001</u>		Payroll Liabilities		634.39	
2021	PRE-PAID LEGAL SERVICES, INC	11/25/2024	Regular	0.00	502.58	130970
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0004150</u>	Invoice	11/07/2024	Legal Shield	0.00	241.81	
	<u>401-000-9001</u>		Payroll Liabilities		241.81	
<u>INV0004191</u>	Invoice	11/06/2024	Legal Shield	0.00	9.48	
	<u>401-000-9001</u>		Payroll Liabilities		9.48	
<u>INV0004243</u>	Invoice	11/21/2024	Legal Shield	0.00	251.29	
	<u>401-000-9001</u>		Payroll Liabilities		251.29	
215	RICH FORD SALES	11/25/2024	Regular	0.00	95.70	130971
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>2052108/1</u>	Invoice	11/20/2024	The Works Package	0.00	95.70	
	<u>604-083-2201</u>		MAINTENANCE & REPAIR		40.59	
	<u>604-083-2201</u>		MAINTENANCE & REPAIR		1.95	
	<u>604-083-2201</u>		MAINTENANCE & REPAIR		9.75	
	<u>604-083-2201</u>		MAINTENANCE & REPAIR		7.17	
	<u>604-083-2201</u>		MAINTENANCE & REPAIR		36.24	
5072	SMITH, EMERY	11/25/2024	Regular	0.00	166.00	130972
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>NM FIRE AND EM</u>	Invoice	11/25/2024	RETURN FROM SOCORRO NM NM FIRE A	0.00	166.00	
	<u>405-091-2205</u>		TRAVEL - EMPLOYEES		166.00	
3943	STREET CRIMES	11/25/2024	Regular	0.00	495.00	130973
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>48801</u>	Invoice	11/20/2024	Deputy Mitchell Street Crimes Training	0.00	495.00	
	<u>410-050-2266</u>		EMPLOYEE TRAINING		495.00	
1335	TORRANCE COUNTY	11/25/2024	Regular	0.00	81.48	130974
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0004257</u>	Invoice	11/21/2024	Torrance County Property Tax	0.00	81.48	
	<u>401-000-9001</u>		Payroll Liabilities		81.48	
5070	TRAMMELL, MARNA	11/25/2024	Regular	0.00	166.00	130975
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>NM FIRE AND EM</u>	Invoice	11/25/2024	RETURN FROM SOCORRO NM NM FIRE A	0.00	166.00	
	<u>405-091-2205</u>		TRAVEL - EMPLOYEES		166.00	
4990	TRAMMELL, MICHAEL	11/25/2024	Regular	0.00	166.00	130976

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
60079	Invoice 401-020-2219	11/26/2024	Clerk office envelopes SUPPLIES - GENERAL OFFI Clerk office envelopes	0.00	303.79	
VEN01410	CAMARAE C. CHAVEZ	11/26/2024	Regular	0.00	2,182.50	130985
TC FAIR 2024	Invoice 412-053-2249 412-053-2249	11/26/2024	TC FAIR 2024 SALE #48 ANIMAL SALES AT COUNT TC FAIR 2024 SALE #48 ANIMAL SALES AT COUNT COMMISSION 3%	0.00	2,182.50 2,250.00 -67.50	
5486	CHAVEZ, STELLA L.	11/26/2024	Regular	0.00	95.00	130986
INV0004296	Invoice 401-021-2226	11/21/2024	2024 General Election Voucher-Stella Cha ELECTION COSTS 2024 General Election Voucher-	0.00	95.00 95.00	
VEN01375	CHRIS L. ARCHULETA	11/26/2024	Regular	0.00	2,567.87	130987
11.2024	Invoice 416-083-2204	11/21/2024	Superior Lease Agreement RENT OF BUILDING/LAND November Rent & Utilities	0.00	2,567.87 2,567.87	
VEN01148	Corvin, Lexis	11/26/2024	Regular	0.00	2,182.50	130988
TC FAIR 2024	Invoice 412-053-2249 412-053-2249	11/26/2024	TC FAIR SALE #27 ANIMAL SALES AT COUNT TC FAIR SALE #27 ANIMAL SALES AT COUNT COMMISSION 3%	0.00	2,182.50 2,250.00 -67.50	
VEN01268	Fidel Chavez Jr	11/26/2024	Regular	0.00	339.00	130989
INV0004297	Invoice 401-021-2226	11/21/2024	2024 General Election Voucher-Fidel Chav ELECTION COSTS 2024 General Election Voucher-	0.00	339.00 339.00	
5620	GALLEGOS, LINDA L.	11/26/2024	Regular	0.00	352.00	130990
2024 LGD	Invoice 401-040-2205	11/26/2024	2024 LGD BUDGET CONFERENCE TRAVEL TRAVEL - EMPLOYEES 2024 LGD BUDGET CONFERENC	0.00	352.00 352.00	
36	GUSTIN HARDWARE, INC.	11/26/2024	Regular	0.00	156.78	130991
382622	Invoice 401-027-2215 401-027-2215	11/26/2024	A/C Maintenance - Mountainair SC MAINTENANCE & REPAIR motor power cord MAINTENANCE & REPAIR 2206 copper motor 2spd 3/4-	0.00	156.78 15.09 141.69	
VEN01165	Healthfront P.C.	11/26/2024	Regular	0.00	1,500.00	130992
2265	Invoice 416-083-2272 604-083-2272 911-080-2272	11/25/2024	Medical Director Services Contract OpenP CONTRACT - PROFESSION Medical Director Services FY25 CONTRACT - PROFESSION Medical Director Services FY25 CONTRACT - PROFESSION Medical Director Services FY25	0.00	1,500.00 845.84 8.33 645.83	
VEN01359	HOLCOMB LAW OFFICE	11/26/2024	Regular	0.00	5,443.90	130993

Check Report

Date Range: 11/08/2024 - 12/04/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TC FAIR 2024	Invoice	11/26/2024	TC FAIR SALE #38	0.00	4,850.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		5,000.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		COMMISSION 3%	-150.00
VEN01254	Michael "Miguel" Pacheco	11/26/2024	Regular	0.00	3,395.00	130999
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TC FAIR 2024	Invoice	11/26/2024	FAIR SALE #41	0.00	3,395.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		FAIR SALE #41	3,500.00
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		COMMISSION 3%	-105.00
1932	MIRANDA, RUBENA	11/26/2024	Regular	0.00	95.00	131000
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004298	Invoice	11/21/2024	2024 General Election Voucher-Rubena M	0.00	95.00	
	<u>401-021-2226</u>		ELECTION COSTS		2024 General Election Voucher-	95.00
5441	MURRAY, JULIE	11/26/2024	Regular	0.00	325.00	131001
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004290	Invoice	11/21/2024	2024 General Election Voucher-Julie Murr	0.00	325.00	
	<u>401-021-2226</u>		ELECTION COSTS		2024 General Election Voucher-J	325.00
4612	NIETO, PETER	11/26/2024	Regular	0.00	275.50	131002
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004291	Invoice	11/21/2024	2024 General Election Voucher-Peter Niet	0.00	275.50	
	<u>401-021-2226</u>		ELECTION COSTS		2024 General Election Voucher-	275.50
3779	ORTIZ, PRISCILLA V	11/26/2024	Regular	0.00	325.00	131003
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004292	Invoice	11/21/2024	2024 General Election Voucher-Priscilla O	0.00	325.00	
	<u>401-021-2226</u>		ELECTION COSTS		2024 General Election Voucher-	325.00
3164	PADILLA MELISSA	11/26/2024	Regular	0.00	95.00	131004
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004299	Invoice	11/21/2024	2024 General Election Voucher-Melissa Pa	0.00	95.00	
	<u>401-021-2226</u>		ELECTION COSTS		2024 General Election Voucher-	95.00
VEN01245	PAYNE, SHIRLEY AILEEN	11/26/2024	Regular	0.00	310.50	131005
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV0004300	Invoice	11/21/2024	2024 General Election Voucher-Shirly Pay	0.00	310.50	
	<u>401-021-2226</u>		ELECTION COSTS		2024 General Election Voucher-	310.50
151	PITNEY BOWES INC.	11/26/2024	Regular	0.00	132.78	131006
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1026197229	Invoice	11/26/2024	COMMISSION APPROVED 11/13/2024	0.00	132.78	
	<u>401-010-2206</u>		POSTAGE		COMMISSION APPROVED 11/13	132.78
VEN01192	Raks Building Supply Inc	11/26/2024	Regular	0.00	158.64	131007
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2838326	Invoice	11/19/2024	Wood Boards for Trailer Fire Dept	0.00	158.64	
	<u>408-091-2201</u>		MAINTENANCE & REPAIR		Wood Boards Trailer Fire Dept	158.64

Check Report

Date Range: 11/08/2024 - 12/04/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
5439	VILLAFUERTE, NAOMI	11/26/2024	Regular	0.00	310.50	131018
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INVO004294</u>	Invoice	11/21/2024	2024 General Election Voucher-Naomi Vill	0.00	310.50	
	<u>401-021-2226</u>		ELECTION COSTS		310.50	
5591	WIDNER, LONDON	11/26/2024	Regular	0.00	1,455.00	131019
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>TC FAIR 2024</u>	Invoice	11/26/2024	TC FAIR 2024 PARTIAL SALE #49	0.00	1,455.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		1,500.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		-45.00	
5592	WIDNER, REGAN	11/26/2024	Regular	0.00	2,667.50	131020
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>TC FAIR SALE 202</u>	Invoice	11/26/2024	TC FAIR SALE 2024 #55	0.00	2,667.50	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		2,750.00	
	<u>412-053-2249</u>		ANIMAL SALES AT COUNT		-82.50	
5438	ZAMORA, TAMMY	11/26/2024	Regular	0.00	325.00	131021
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INVO004295</u>	Invoice	11/21/2024	2024 General Election Voucher-Tammy Za	0.00	325.00	
	<u>401-021-2226</u>		ELECTION COSTS		325.00	
66	ALBUQUERQUE PUBLISHING CO.	12/04/2024	Regular	0.00	36.92	131022
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>109460</u>	Invoice	10/16/2024	Public notice Tadjique tower	0.00	36.92	
	<u>401-008-2221</u>		PRINTING/PUBLISHING/A		36.92	
66	ALBUQUERQUE PUBLISHING CO.	12/04/2024	Regular	0.00	40.04	131023
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>105030</u>	Invoice	10/16/2024	Chen appeal legal notice	0.00	40.04	
	<u>401-008-2221</u>		PRINTING/PUBLISHING/A		40.04	
66	ALBUQUERQUE PUBLISHING CO.	12/04/2024	Regular	0.00	41.08	131024
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>105050</u>	Invoice	10/16/2024	Quick Grow appeal legal notice	0.00	41.08	
	<u>401-008-2221</u>		PRINTING/PUBLISHING/A		41.08	
4964	AT & T MOBILITY LLC	12/04/2024	Regular	0.00	9,440.37	131025

Check Report

Date Range: 11/08/2024 - 12/04/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
106	CENTRAL NM ELECTRIC COOP.	12/04/2024	Regular	0.00	1,535.46	131033
<u>10.2024 3300</u>	Invoice	11/25/2024	Monthly electric bill District 5	0.00	503.79	
	<u>405-091-2208</u>		UTILITIES - ELECTRICITY October 3200		118.77	
	<u>405-091-2208</u>		UTILITIES - ELECTRICITY October 1701		353.43	
	<u>405-091-2208</u>		UTILITIES - ELECTRICITY October 3300		31.59	
106	CENTRAL NM ELECTRIC COOP.	12/04/2024	Regular	0.00	1,535.46	131033
<u>10.2024 1300</u>	Invoice	11/25/2024	Monthly Electric bill	0.00	1,535.46	
	<u>413-091-2208</u>		UTILITIES - ELECTRICITY October- Fire Admin		511.82	
	<u>911-080-2208</u>		UTILITIES - ELECTRICITY October 1300		235.48	
	<u>911-080-2208</u>		UTILITIES - ELECTRICITY October 5500		60.85	
	<u>911-080-2208</u>		UTILITIES - ELECTRICITY October 1500		727.31	
106	CENTRAL NM ELECTRIC COOP.	12/04/2024	Regular	0.00	89.61	131034
<u>10.2024 6000</u>	Invoice	11/25/2024	Monthly Electric Bill- District 1	0.00	89.61	
	<u>407-091-2208</u>		UTILITIES - ELECTRICITY October 25100		21.75	
	<u>407-091-2208</u>		UTILITIES - ELECTRICITY October 05100		25.37	
	<u>407-091-2208</u>		UTILITIES - ELECTRICITY October 6000		42.49	
106	CENTRAL NM ELECTRIC COOP.	12/04/2024	Regular	0.00	279.49	131035
<u>09.2024 1201</u>	Invoice	11/25/2024	Moriarty Senior Center monthly elec bill	0.00	279.49	
	<u>401-037-2208</u>		UTILITIES - ELECTRICITY September		279.49	
106	CENTRAL NM ELECTRIC COOP.	12/04/2024	Regular	0.00	390.41	131036
<u>10.2024 9100</u>	Invoice	11/25/2024	Dist 2 Monthly electric bill	0.00	390.41	
	<u>406-091-2208</u>		UTILITIES - ELECTRICITY October 9100		65.32	
	<u>406-091-2208</u>		UTILITIES - ELECTRICITY October 0500		325.09	
106	CENTRAL NM ELECTRIC COOP.	12/04/2024	Regular	0.00	75.59	131037
<u>10.2024 4503</u>	Invoice	11/25/2024	Monthly Electric Bill- EM	0.00	75.59	
	<u>604-083-2203</u>		UTILITIES - ELECTRICITY October- 4503		75.59	
106	CENTRAL NM ELECTRIC COOP.	12/04/2024	Regular	0.00	347.24	131038
<u>10.2024 4401</u>	Invoice	11/25/2024	Monthly Electric FY25	0.00	347.24	
	<u>401-082-2208</u>		UTILITIES - ELECTRICITY October		347.24	
106	CENTRAL NM ELECTRIC COOP.	12/04/2024	Regular	0.00	356.66	131039
<u>10.2024 4400</u>	Invoice	11/25/2024	Dist 3 Monthly electric bill	0.00	356.66	
	<u>408-091-2208</u>		UTILITIES - ELECTRICITY October 4400		25.39	
	<u>408-091-2208</u>		UTILITIES - ELECTRICITY October 5100		271.67	
	<u>408-091-2208</u>		UTILITIES - ELECTRICITY October 8700		59.60	
106	CENTRAL NM ELECTRIC COOP.	12/04/2024	Regular	0.00	88.03	131040

Check Report

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>870D68C4-0001</u>	Invoice	11/25/2024	2024 First Half Tax Due Publishing	0.00	74.12	
	<u>401-030-2221</u>		PRINTING/PUBLISHING/A		74.12	
40	EYE ASSOCIATES OF NM	12/04/2024	Regular	0.00	2,090.00	131050
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004312</u>	Invoice	11/26/2024	HIC Form Williams, Norman	0.00	2,090.00	
	<u>420-070-2173</u>		INMATE MEDICAL		2,090.00	
40	EYE ASSOCIATES OF NM	12/04/2024	Regular	0.00	2,650.00	131051
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004314</u>	Invoice	11/26/2024	HIC Form Williams, Norman	0.00	2,650.00	
	<u>420-070-2173</u>		INMATE MEDICAL		2,650.00	
40	EYE ASSOCIATES OF NM	12/04/2024	Regular	0.00	1,570.00	131052
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0004315</u>	Invoice	11/26/2024	HIC Form Williams, Norman	0.00	1,570.00	
	<u>420-070-2173</u>		INMATE MEDICAL		1,570.00	
5359	GALLAGHER BENEFIT SERVICES, INC.	12/04/2024	Regular	0.00	2,810.00	131053
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>324407</u>	Invoice	11/26/2024	Benefits Contract Gallagher	0.00	2,810.00	
	<u>401-014-2272</u>		CONTRACT - PROFESSION		2,810.00	
4846	HORIZONS OF NEW MEXICO	12/04/2024	Regular	0.00	56.77	131054
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>SINV042344</u>	Invoice	11/26/2024	2 65-Gal Containers for Shred	0.00	56.77	
	<u>401-050-2271</u>		OTHER SERVICES		56.77	
5514	PERSONNEL EVALUATION INC.	12/04/2024	Regular	0.00	25.00	131055
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>52838</u>	Invoice	10/29/2024	Personnel Eval Profiles (PEP)	0.00	25.00	
	<u>911-080-2272</u>		CONTRACT - PROFESSION		25.00	
107	QWEST CORPORATION	12/04/2024	Regular	0.00	240.22	131056
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>10.2024 7556</u>	Invoice	11/25/2024	Monthly phone charges- Animal Services	0.00	240.22	
	<u>401-096-2207</u>		TELECOMMUNICATIONS		240.22	
4312	Universal Waste Systems Inc	12/04/2024	Regular	0.00	885.40	131057
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>003480905</u>	Invoice	11/26/2024	District 5 Waste Services Open PO	0.00	885.40	
	<u>405-091-2210</u>		UTILITIES - WATER		885.40	
4312	Universal Waste Systems Inc	12/04/2024	Regular	0.00	288.81	131058
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>0003480684</u>	Invoice	11/26/2024	District 2 Waste Services Open PO	0.00	288.81	
	<u>406-091-2210</u>		UTILITIES - WATER		288.81	
4312	Universal Waste Systems Inc	12/04/2024	Regular	0.00	831.36	131059

Check Report

Date Range: 11/08/2024 - 12/04/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>INV0004273</u>	Invoice	11/21/2024	PERA Retirement	0.00	131.90	
	<u>401-000-9001</u>		Payroll Liabilities	PERA Retirement	106.25	
	<u>401-000-9001</u>		Payroll Liabilities	PERA PICKUP	25.65	
448	NM TAXATION & REVENUE	11/21/2024	Bank Draft	0.00	5.84	DFT0001055
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>INV0004279</u>	Invoice	11/21/2024	State Tax	0.00	5.84	
	<u>401-000-9001</u>		Payroll Liabilities	State Tax	5.84	
1656	INTERNAL REVENUE SERVICE	11/21/2024	Bank Draft	0.00	86.18	DFT0001056
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>INV0004280</u>	Invoice	11/21/2024	Federal Tax	0.00	86.18	
	<u>401-000-9001</u>		Payroll Liabilities	Federal Tax	0.10	
	<u>401-000-9001</u>		Payroll Liabilities	FICA Tax	69.76	
	<u>401-000-9001</u>		Payroll Liabilities	Medicare Taxes	16.32	
448	NM TAXATION & REVENUE	11/21/2024	Bank Draft	0.00	233.96	DFT0001057
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>INV0004281</u>	Invoice	11/21/2024	State Tax	0.00	233.96	
	<u>401-000-9001</u>		Payroll Liabilities	State Tax	233.96	
1656	INTERNAL REVENUE SERVICE	11/21/2024	Bank Draft	0.00	1,780.01	DFT0001058
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>INV0004282</u>	Invoice	11/21/2024	Federal Tax	0.00	1,780.01	
	<u>401-000-9001</u>		Payroll Liabilities	Federal Tax	522.91	
	<u>401-000-9001</u>		Payroll Liabilities	FICA Tax	1,018.84	
	<u>401-000-9001</u>		Payroll Liabilities	Medicare Taxes	238.26	
448	NM TAXATION & REVENUE	11/21/2024	Bank Draft	0.00	67.80	DFT0001059
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name	Item Description	Distribution Amount	
<u>INV0004310</u>	Invoice	11/21/2024	State Tax	0.00	67.80	
	<u>401-000-9001</u>		Payroll Liabilities	State Tax	67.80	
1656	INTERNAL REVENUE SERVICE	11/21/2024	Bank Draft	0.00	1,447.91	DFT0001060

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	394	298	0.00	532,562.05
Manual Checks	0	0	0.00	0.00
Voided Checks	0	5	0.00	0.00
Bank Drafts	11	11	0.00	123,403.57
EFT's	9	7	0.00	2,305,794.54
	414	321	0.00	2,961,760.16

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	11/2024	2,925,988.47
999	Pooled Cash	12/2024	35,771.69
			2,961,760.16



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 12 A



**TORRANCE COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. 2024-**

Budget Adjustments

WHEREAS, the Torrance County Commission in regular session on Wednesday, December 11, 2024, did authorize budget adjustments to the FY2024-2025 budget; and

WHEREAS, budget adjustments require approval from the Department of Finance and Administration; and

WHEREAS, Torrance County requests approval for the budget adjustments set forth in the attached *Schedule A and Schedule B*.

NOW, THEREFORE, BE IT RESOLVED that the Torrance County Board of County Commissioners authorizes the attached budget adjustments in *Schedule A and Schedule B* and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

AUTHORIZED this 11th day of December 2024.

APPROVED AS TO FORM ONLY: TORRANCE COUNTY BOARD OF COMMISSIONERS

County Attorney

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Samuel D. Schropp, Member, District 3

ATTEST:

Linda Jaramillo, Torrance County Clerk



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 12 B

TORRANCE COUNTY RESOLUTION NO. 2024 - _____

A RESOLUTION AMENDING THE TORRANCE COUNTY FINANCE AND PURCHASING POLICY TO ESTABLISH REQUIREMENTS FOR THE CAPITALIZATION OF ASSETS THAT ARE SIGNIFICANT IN THE AGGREGATE

WHEREAS, Torrance County finance and purchasing practices must comply with the Torrance County Finance and Purchasing Policy (“Policy”);

WHEREAS, Section V of the Policy discusses Torrance County financial policies related to capital assets; and

WHEREAS, in May of 2021, the Governmental Accounting Standards Board (“GASB”) published Implementation Guidance Update – 2021 (“2021 GASB Guidance”); and

WHEREAS, the 2021 GASB Guidance clarified the capitalization requirements for capital assets that are significant in the aggregate; and

WHEREAS, local governments within the State of New Mexico are required update their capital assets policies to address capital assets that are significant in the aggregate; and

WHEREAS, the County is requesting amendment to Section V of the Policy to establish language that conforms to the 2021 GASB Guidance and is consistent with the capital asset policy adopted by the New Mexico Department of Finance and Administration.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Torrance County amends the Torrance County Finance and Purchasing Policy, inserting Section 5.1.6 which shall read:

“5.1.6 - Pursuant to GASB Implementation Guide No. 2021-1, assets should be capitalized if the aggregate acquisition cost is deemed significant at the time of purchase, even if the individual cost falls below the state’s threshold of \$5,000. Beginning with fiscal year 2024, the significant threshold related to aggregate capital asset acquisition for Torrance County is \$200,000. If a similar grouping of capital asset acquisitions exceeds this amount in total at the time of purchase, the acquisition should be capitalized. (For example, if the County acquires 100 computers at a cost of \$2,500 each, the aggregate value would be \$250,000 and would need to be capitalized.)



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 12 C

**TORRANCE COUNTY
RESOLUTION NO. 2024 - _____**

**A RESOLUTION IDENTIFYING TORRANCE COUNTY'S 2025
CAPITAL OUTLAY REQUEST PRIORITIES FOR THE NEW
MEXICO LEGISLATURE AND OFFICE OF THE GOVERNOR**

WHEREAS, each year Torrance County can provide capital outlay requests to the New Mexico Legislature and the Office of the Governor for consideration of funding; and

WHEREAS, for the 2025 Legislative Session, Torrance County's Legislative capital outlay requests are due on December 13, 2024, and the Office of the Governor's capital outlay requests are due on December 20, 2024; and

WHEREAS, Torrance County has traditionally provided the projects identified in its Infrastructure Capital Improvements Plan ("ICIP") to be submitted to the Legislature and Office of the Governor; and

WHEREAS, the BCC has evaluated the projects listed on the ICIP and has identified its top capital outlay priorities for 2025.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Torrance County hereby adopts Exhibit A of this resolution as the capital outlay project priorities for 2025 to be submitted to the New Mexico Legislature and Office of the Governor for consideration of funding.

PASSED, APPROVED, AND ADOPTED THIS ___ DAY OF _____, 2024.

BOARD OF COUNTY COMMISSIONERS OF TORRANCE COUNTY:

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

**2025 Legislative Request
Top Five Staff Recommendations**

Project	Legislative Language	Total Request	Current Request	Funded	Justification
New County Government Offices	to plan, design, construct, equip, and furnish new county administrative offices in the town of Estancia in Torrance County	\$ 13,210,800.00	\$ 3,000,000.00	\$ 11,000,000.00	The county is committed to this project and almost \$10,000,000 has been earmarked for its construction. The county has shown due diligence to ensure the design is as cost effective as possible while also meeting the future needs of the growing county staff. At completion of this project. To meet the limited time to spend capital funds, they would be used at early stages of the project.
Purchase and Equip Medical Response Vehicle	to purchase and equip emergency medical response vehicles for the Torrance county fire department in Torrance county, New Mexico	\$ 2,435,269.00	\$ 450,000.00	\$ 432,236.00	Due to the departure of Superior Ambulance Services, the Torrance County Fire Department is responding to a higher number of EMS incidents. This requires more staff and more vehicles to meet the needs of the county. One solution address this is the addition of a third shift EMS crew, which requires an additional vehicle.
Fire Station Water System Upgrades	to plan, design, construct, and install water collection and storage systems for use by the fire department in McIntosh, Torrance County	\$ 1,470,000.00	\$ 1,345,000.00	\$ 125,000.00	The addition of an EMS and Fire crew will require overnight shifts and accommodations for crew members. The Main Fire Station needs a suppression system to meet standard safety requirements mandated by the State Fire Marshall.
Improvements to Existing Animal Shelter	to improve the existing animal shelter by replacing, repairing, and equipping as needed in McIntosh, Torrance County	\$ 75,000.00	\$ 75,000.00	\$ -	The current animal shelter is in great need of repairs. The required cleaning solutions cause damage to the propanet walls, a material that is not designed for its current use in the kennels. The damage has led to degradation of the materials to the point there are holes in the kennels that threaten animal safety. These kennels are not used, leading to limited shelter space and increased animal euthanasia rates.
P25/700 MHz Radio System/Upgrade to State Radio System	to purchase, equip and install and P25/700 MHz digital radio system in Torrance county	\$ 1,218,000.00	\$ 725,000.00	\$ 493,000.00	The county has been in the process of upgrading its radio system as mandated by the State of New Mexico. The upgrade will ensure more efficient and timely communication amongst fire responders during an emergency. There has been county funds spent to purchase new radios for the Sheriff's Office and grant money dedicated to upgrading Dispatch consoles and other equipment.

Torrance County

Commissioner District 1
KEVIN MCCALL, VICE CHAIR



Commissioner District 3
SAMUEL SCHROPP

Commissioner District 2
RYAN SCHWEBACH, CHAIR

County Manager
J. JORDAN BARELA

TO: Board of County Commissioners
DATE: December 11, 2024
FROM: J. Jordan Barela, County Manager *JB*
RE: 2025 Capital Outlay Request Resolution

BACKGROUND:

Staff are requesting approval of the subject resolution, whereby the Board of County Commissioners (BCC) would identify its top capital outlay requests for the 2025 Legislative Session. Staff have also provided recommendations based on previous BCC advisement, the County's current Infrastructure and Capital Improvement Plan (ICIP), and funding priorities as determined by the State of New Mexico and the Office of the Governor.

Based on discussions and research, staff believe the following factors will make County capital outlay projects more competitive for funding during the 2025 Legislative Session:

- 1) Projects that are top 3 on the ICIP or have otherwise been identified as top priorities of the governing body,
- 2) Projects that have been appropriated funding from the local governing body,
- 3) Projects that are requesting GAP financing to complete the projects and have otherwise leveraged funding from other sources,
- 4) Projects that are shovel ready or are currently in some phase of development,
- 5) Project that address public safety.

Staff have provide a listing of 5 projects from the ICIP that we feel meet the above mentioned criteria. However, staff are requesting the Board direction of top priority projects to be included as Exhibit A of the subject resolution.

Capital Outlay requests are due to the New Mexico Legislature on December 13, 2024, and to the Office of the Governor on December 20, 2024. Approval of this resolution will allow staff to submit capital outlay requests based on the Board's current priorities prior to the December 13th deadline.

PO Box 48
205 South 9th Street
Estancia, NM 87016

Office: (505) 544-4700
Fax: (505) 384-5294
www.torrancecountynm.org



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 A



Unauthorized Purchase Notice

Date: Nov. 25, 2024

Department: Planning & Zoning

Employee: Don Goen

Purchase Amount: 298.80

Date of Purchase: 6/10/2024

Vendor: EVSWA

Explanation of purchase and why prior authorization was not received (invoices and documentation that shows procurement was followed must be attached to this notice):

Same invoice amount was used for two different property clean-ups.

298.80 is the difference that should have been remitted.

This funding will come from clean up fund 685-008-2274

Don Goen
Department Head Signature

For Finance Use Only			
Purchase reviewed by Finance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date reviewed: <u>12/2/2024</u>	Initials: <u>JD</u>
Line Item: <u>685-008-2274</u>	Funds available in budget?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Procurement Code followed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	TC Policy followed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Payment Approved Denied

Commission Signature

Date

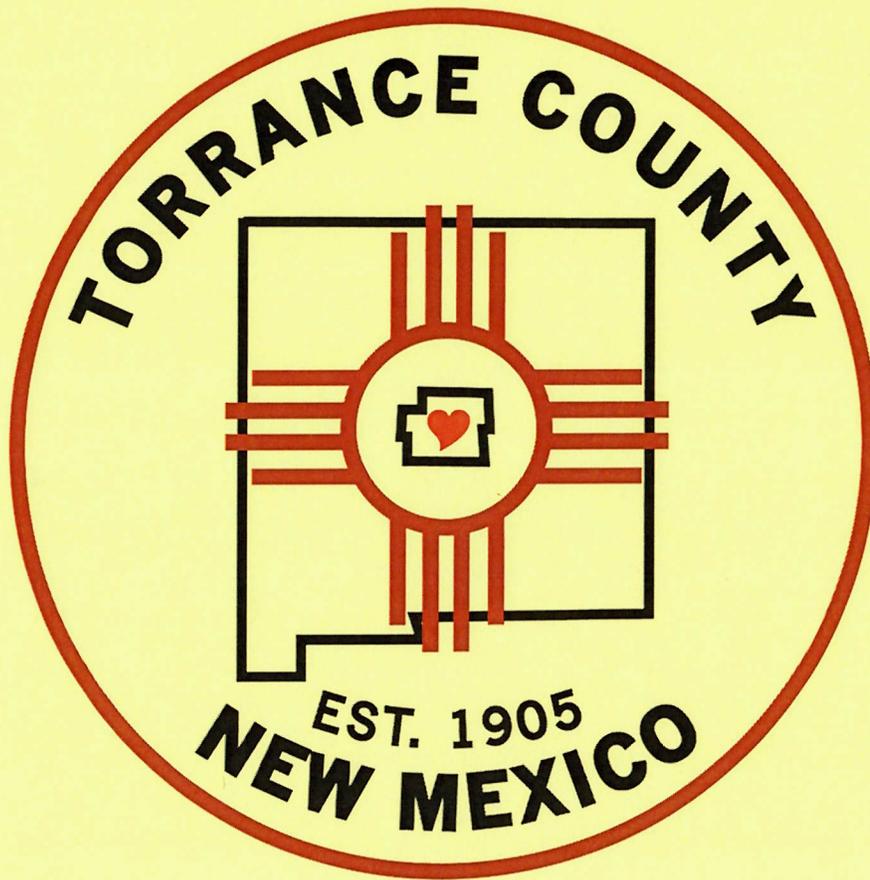
Estancia Valley Solid Waste Authority

Estancia NM 87016

DATE	INVOICE #
6/10/2024	2014

Torrance County
PO Box 48
Estancia NM 87016

Description	Amount
FISK PROPERTY CLEAN - UP	298.80
Gross Receipts Tax - EVRL	0.00
Total	\$298.80



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 B



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 C



Torrance County

Job Description

Job Title: Firefighter

Department: Fire

Reports to: Fire Chief

We conform to all the laws, statues, and regulations concerning equal employment opportunities and affirmative action. We strongly encourage women, minorities, individuals with disabilities and veterans to apply to all of our job openings. We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, sexual orientation, gender identity, or national origin, age, disability status, Genetic information & Testing, Family & Medical Leave, Protected Veteran status, or any other characteristic protected by law. We prohibit retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint or otherwise oppose discrimination.

Summary:

The Firefighter serves as a team member to carry out fire suppression, technical rescue, fire prevention, hazardous material emergencies and medical emergency response and transportation. This position provides a range of services and duties under the supervisor of the Fire/EMS Chief.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Responds to life-threatening and non-life-threatening EMS calls for service in a timely manner.
- Gains access to and moves patient, as appropriate, when on scene, utilizing protective equipment and taking the most expeditious route to the patient in consideration of the safety of, the patient and EMS personnel; consults with the incident commander regarding patient safety during extrication procedures; prepares and packages the patient for transport in accordance with current standards of care and treatment protocols.

- Strong communications skills, both orally and written
- Valid NM Driver's License class E, A, or B required
- High school diploma or general education degree (GED)
- Successfully complete the Department's cadet academy
- Meet requirements of EMS apparatus driver's operator within six (6) months of hire date.

Working Conditions:

- Position functions 50% in an office environment with no notable adverse environmental condition factors and 50% outside in all types of weather conditions and varied environments involved in emergency response.
- Protective clothing/devices used include hearing protection, biohazard protection (safety goggles, face mask, nitrile gloves).
- Frequent use of a department computer requiring hand coordination, motor skills, talking, hearing and strong visual acuity sufficient to perform essential job functions.
- Occasional bending, stooping, kneeling, reaching above and below shoulder level and lifting EMS equipment/supplies up to 100 lbs.
- The member is occasionally exposed to wet or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat and vibration.
- The individual may be exposed to blood or other potentially infectious materials during duties.

Physical Demands:

The physical demands described here are representative of those that must be met by an member to successfully perform the essential functions of this job.

- While performing the duties of this job, the member is frequently required to sit, talk, hear, stand, walk, use hands and fingers to feel, handle, or operate objects, tools or controls, and reach with hands and arms.
- The member is occasionally required to climb, balance, stoop, kneel, crouch, crawl, taste and smell.
- The member must frequently lift or move up to 10 pounds and occasionally lift or move up to 130 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 D

**MEMORANDUM OF UNDERSTANDING
BETWEEN
TORRANCE COUNTY DWI PROGRAM
AND
PINWHEEL HEALING CENTER LLC**

This MEMORANDUM OF UNDERSTANDING is made and entered into by and between the Torrance County Driving While Intoxicated (DWI) Program (hereinafter referred to as "DWI Program") 205 S. Ninth Street Estancia, NM 87016 and Pinwheel Health Center LLC 12 Unser Blvd SE Suite C Rio Rancho, NM 87124 (hereinafter referred to as "Provider").

PURPOSE

The purpose of this MOU is to establish a formal agreement between the DWI Program and Provider for the provision of substance abuse treatment services to uninsured individuals referred by the DWI Program (Misdemeanor Compliance).

SCOPE OF SERVICES

Provider agrees to provide the following services at the specified rates:

1. Intensive Outpatient Program (IOP)

- Individual session rate: \$269.80
- Weekly rate (3 sessions): \$809.40
- Complete 16-week program: \$12,950.40
-

2. Individual Counseling

- Rate per session: \$124.00
-

3. Comprehensive Community Support Services (CCSS)

- Rate: \$20.50 per 15-minute unit
- Four (4) units per hour available

4. Administrative Costs: \$50hr

TERMS AND CONDITIONS

1. Referral Process

- The DWI Program will refer eligible uninsured clients to the Provider
- Provider will conduct initial assessment within ten [10] business days of referral

2. Payment Terms

- Provider will invoice the DWI Program monthly for services rendered
- Payment is due within 30 days of invoice receipt
- All rates are subject to annual review and adjustment

3. Documentation

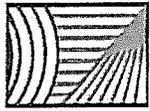
- Provider will maintain appropriate clinical documentation
- Monthly progress reports will be provided to the DWI Program (Misdemeanor Compliance)



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 E



New Mexico
Department of Finance
and Administration

407 Galisteo St,
Santa Fe, NM 87501
(505) 827-4985

Governor Michelle Lujan Grisham
Cabinet Secretary Wayne Propst

Local Government Division
Division Director Cecilia Mavrommatis

November 12, 2024

VIA EMAIL

The Honorable Commissioner Ryan Schwebach
Torrance County Commission Chair
P.O. Box 48
Estancia, NM 87016

Through Deanna Lopez, DWI Coordinator

Dear Commissioner Schwebach:

Attached is the Local Driving While Intoxicated (LDWI) Grant Agreement Amendment No. 1 for the County DWI Program, #25-D-G-31, for your review and approval. **Please note that an original wet or electronic authorized signature is required on page 3 of the Amendment No. 1.**

Once signed, return by email the Amendment to the LDWI Program Manager for execution. We will return to you the fully executed Amendment for your files.

If you have any questions regarding this matter, please call or email Erica Gutierrez LDWI Program Manager at 505-372-9830 or erica.gutierrez1@dfa.nm.gov.

Sincerely,

Julie Fernandez

Julie Fernandez, LDWI Bureau Chief
Local Government Division

attached hereto.

3. Exhibit "C" of the Grant Agreement is hereby replaced in its entirety with the Exhibit "C" attached hereto.
4. Exhibit "C-1" of the Grant Agreement is hereby replaced in its entirety with the Exhibit "C-1" attached hereto.
5. Exhibit "D" of the Grant Agreement is hereby replaced in its entirety with the Exhibit "D" attached hereto.
6. Exhibit "D-1" of the Grant Agreement is hereby replaced in its entirety with the Exhibit "D-1" attached hereto.
7. All other provisions of the Grant Agreement not amended herein remain in full force and effect.

[Remainder of page intentionally left blank.]

EXHIBIT "A"

PROJECT DESCRIPTION

Name of Grantee: Torrance County
Grant No.: 25-D-G-31
Grant Amount: \$158,215.52

Grantee will provide DWI program activities in the following areas:

1. Community Wellness & Outreach

Programs and services in this component play a pivotal role in improving the community's health and safety by promoting knowledge, healthy practices, resilience, and well-being.

Prevention programs shall focus on the prevention of alcoholism, alcohol abuse, underage drinking, alcohol related domestic violence and DWI. Prevention activities funded with LDWI funds should be either evidence-based or promising activities. DWI programs must be able to document compliance with this requirement. Activities funded by LDWI will be shown to increase life skills and/or decrease risk factors that positively impact the rates of DWI and/or alcohol abuse through assessment, capacity, planning, implementation, and evaluation.

Overtime for law enforcement officers to support DWI operations such as sobriety checkpoints, directed patrols, warrant round ups and underage drinking enforcement may be supported through the LDWI program.

Teen Court is limited to \$40,000 of LDWI funds. All Teen Courts funded through the LDWI program must adhere to the Juvenile Adjudication Fund Guidelines, which can be found on the DFA website.

The LDWI funding supports evaluation of the progress and impact of this component.

2. Treatment

The LDWI funding supports outpatient and/or jail-based treatment services for offenders with alcohol related convictions. LDWI funds may also support preventative treatment services and education for any community member. All treatment services shall reduce the incidence of DWI, alcoholism, alcohol abuse, alcohol misuse and alcohol-related domestic violence.

Treatment providers must be licensed to practice in the State of New Mexico and must follow evidence-based treatment practices. The Children, Youth and Families Department (CYFD) has the statutory authority to oversee the Court Ordered Domestic Violence Offender Treatment and Intervention Programs (DVOTI). Any LDWI program funds used to supplement county DVOTI programs must adhere to the CYFD rule on DVOTI's, NMAC 8.8.7. DVOTI funded programs/personnel must participate in LDWI Planning Council meetings and coalition meetings.

The LDWI funding supports evaluation of the progress and impact of this component.

3. Program Administration

The LDWI funds support all costs related to the DWI Coordinator and program related administrative

**Local DWI Grant Program
Revenue/Expenditure Summary**

Grantee

Torrance County

Total Grant

\$158,215.52

Grant No.: 25-D-G-31 Amendment #1

REVENUES BY SOURCE		EXPENDITURES BY LINE ITEM	Grant	In-Kind Match**	TOTAL
Local DWI Program Grant	158,215.52	PROGRAM			
In-Kind Match:		Personnel Services	22,000.00	4,250.00	26,250.00
Program Generated Fees		Employee Benefits	0.00	2,920.00	2,920.00
County		Travel (In-State)	1,000.00	0.00	1,000.00
City		Travel (Out-of-State)	10,000.00	0.00	10,000.00
Judicial/Courts		Supplies	2,000.00	750.00	2,750.00
Other (list):		Operating Costs	13,000.00	16,700.00	29,700.00
		Contractual Services	108,000.00	5,800.00	113,800.00
		Minor Equipment	2,215.52	0.00	2,215.52
		Capital Purchases*	0.00	0.00	0.00
TOTAL REVENUES	188,635.52	TOTAL EXPENDITURES	158,215.52	30,420.00	188,635.52

Administrative is allowed only as In-Kind Match

*Capital purchases must have prior approval from DFA/LDWI.

** In-Kind Match must be at least 10% of Grant Expenditure total

10%= 15,821.55

LOCAL DWI GRANT PROGRAM
Request For Payment/Financial Status Report

I. A. Grantee:		Torrance County		Payment Request No.: 1		
B. Address:		P.O. Box 318 Estancia, NM 87016		\$158,215.52		
C. Telephone No.:		505-544-4702		\$0.00		
D. Grant No.:		25-D-G-31 Amendment #1		\$20,166.56		
				\$138,048.96		
				30-Sep-24		
II. Payment:						
A. Grant Award:						
B. Funds Received To Date:						
C. Amount Requested This Payment:						
D. Grant Balance:						
III. Report Period Ending:						
Grant						
Budget Line Items	Approved Budget	Expenditures This Request	Remaining Budget	Total YTD Expenditures	In-Kind Match	Total YTD Expenditures
Personnel Services	22,000.00	3,873.74	18,126.26	3,873.74	Expenditures This Request	1,062.50
Employee Benefits	0.00	0.00	0.00	0.00	Approved Budget	3,187.50
Travel (In-State)	1,000.00	0.00	1,000.00	0.00	Budget	2,190.00
Travel (Out-of-State)	10,000.00	0.00	10,000.00	0.00		730.00
Supplies	2,000.00	1,311.34	688.66	1,311.34		0.00
Operating Costs	13,000.00	2,309.06	10,690.94	2,309.06		0.00
Contractual Services	108,000.00	12,672.42	95,327.58	12,672.42		0.00
Minor Equipment	2,215.52	0.00	2,215.52	0.00		0.00
Capital Purchases*	0.00	0.00	0.00	0.00		0.00
TOTALS	158,215.52	20,166.56	138,048.96	20,166.56	3,021.10	3,021.10

CERTIFICATION: Under penalty of law, I hereby certify to the best of my knowledge and belief, the above information is correct, expenditures are properly documented, required matching funds have been spent/obligated in the reported amount, and the copies of all required documentation are attached, or on file for review. The documentation for this payment is true and reflects correct copies of the originals. All payment requests listed are not funded by any other funding source. The service provider shall not bill the grantee and another funding source for the same client at the same time.

Grantee Fiscal Officer (Printed Name and Title) _____ Date _____

Grantee Representative (Printed Name and Title) _____ Date _____

(DP) Local Government Payment Use Only

Local Government Division Fiscal Officer _____ Date _____



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13F



Unauthorized Purchase Notice

Date: 11/14/24

Department: Finance

Employee: Lori Archuleta

Purchase Amount: \$433.30

Date of Purchase: 10/30/24

Vendor: Safety Flare

Explanation of purchase and why prior authorization was not received (invoices and documentation that shows procurement was followed must be attached to this notice):

Lori Archuleta serves as the Safety Committee Treasurer and enters
all PO requests and pays all bills for the Safety Committee. Safety Officer
did do her due diligence and sent the quote to Finance. I, Lori Archuleta
did not get the requisition submitted and therefore am seeking approval
for payment to Safety Flare in the amount of \$433.30.

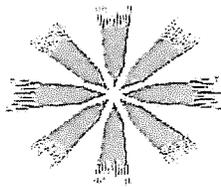

Department Head Signature

For Finance Use Only			
Purchase reviewed by Finance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date reviewed: <u>11/18/24</u>	Initials: <u>LA</u>
Line Item: <u>600-006-2271</u>	Funds available in budget?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Procurement Code followed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	TC Policy followed	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Payment Approved Denied

Commission Signature

Date



SAFETY FLARE

FIRE EXTINGUISHERS • SAFETY SUPPLIES

2803 Richmond NE • Albuquerque, NM 87107
 Phone 505.884.2274 • Fax 505.884.0721

Quote

Customer No.: TOR
 Quote No.: 6165

Quote To: TORRANCE COUNTY
 PO BOX 48
 ESTANCIA, NM 87016

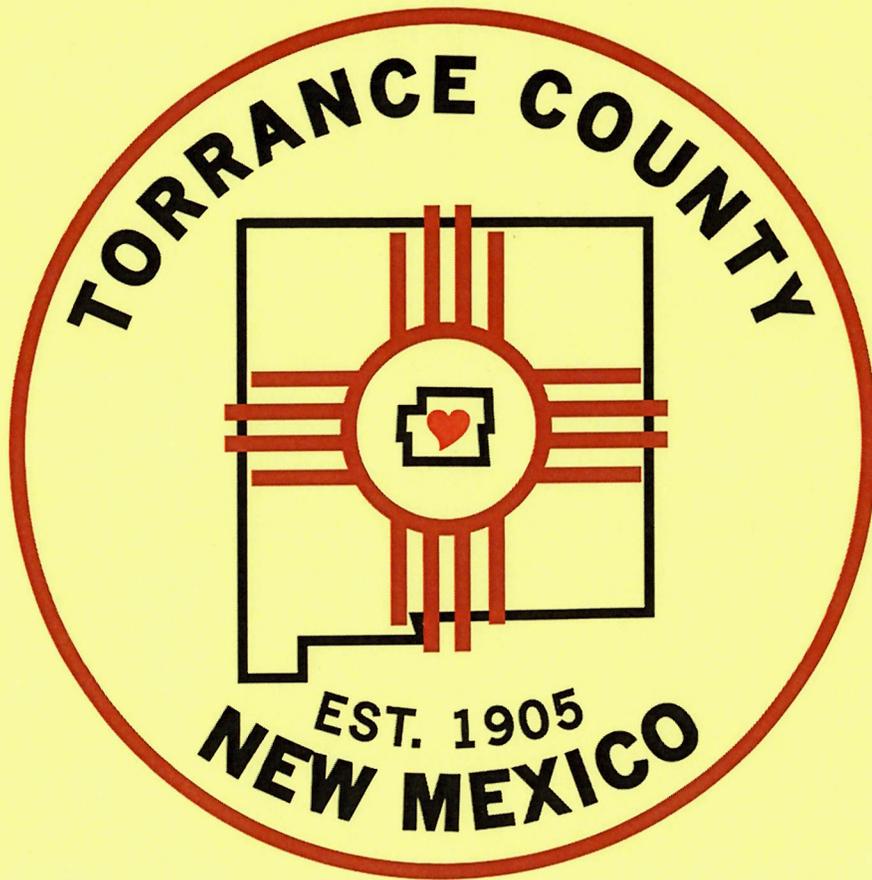
Ship To: TORRANCE COUNTY
 205 9TH ST
 ESTANCIA, NM 87016

Date	Ship Via	FOB	Terms	
08/13/2024		Origin	Net 30	
Purchase Order Number	Sales Person		Required	
	Vanessa Sanchez		08/13/2024	
Quantity			Unit Price	Amount
Required	Shipped	E.O.		

Quantity	Item Number	Description	Unit Price	Amount
108.000	00029	Mileage Zone 2, 4, & 5 State Price Agreement	0.95	102.60
10	FXT	FIRE EXTINGUISHER TRAINING PER PERSON	30.00	300.00
			Quote subtotal	402.60
			Sales tax @ 7.62500%	30.70
			Quote total	433.30

Quotes for service may change due to age and condition of equipment to be serviced.

Thank You



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 G



Unauthorized/Non-Conforming Purchase Notice

Date: 11/18/2024

Department: Manager

Employee: Misty Witt

Purchase Amount: \$134,644.00

Date of Purchase: 09/09/2024

Vendor: CoreCivic

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

Received invoice TCDF Transportation Costs 8.12.23-4.24 for ICE transportation costs for FY24. This invoice was received in FY25 after a deposit was received from ICE and no corresponding invoice was on file. Manager's office reached out to CoreCivic for information on the deposit and was sent the invoice, with the explanation that CoreCivic forgot to include these transportation costs in the original invoices in FY24.

[Signature]
Department Head Signature

For Finance Use Only				
Purchase reviewed by Finance?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Date reviewed:	<u>11/18/2024</u>	Initials: <u>[Signature]</u>
Line Item:	<u>825-070-2172</u>	Funds available in budget?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Procurement Code followed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	TC Policy followed	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Payment Approved Denied

Commission Signature

Date



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 H



Unauthorized/Non-Conforming Purchase Notice

Date: 12/3/24

Department: Dispatch

Employee: Selena Carroll

Purchase Amount: \$1260.00

Date of Purchase: 11/18/24 & 11/21/24

Vendor: Technicon Training

Explanation of purchase and why prior authorization was not received or why purchase was non-conforming (invoices and documentation must be attached to this notice):

When requesting PO for training course, didn't see that there was a separate price for the first and second half of the day. Requesting to increase the price by double for all 6 employees that took this training. This training was approved by DFA and is reimbursable.

[Signature]
Department Head Signature

For Finance Use Only

Purchase reviewed by Finance? Yes No Date reviewed: 12/3/24 Initials: [Signature]

Line Item: 911-085-2266 Funds available in budget? Yes No

Procurement Code followed? Yes No TC Policy followed Yes No

Payment Approved Denied

Commission Signature

Date



Technicon Training & Consulting Services
 P.O. Box 20070
 Albuquerque, NM 87154 US
 505-332-7475
 technicontraining@q.com
 www.technicontraining.com

INVOICE

BILL TO

Christine Snow
 Torrance County 911
 Dispatch
 PO Box 449
 McIntosh, NM 87032

INVOICE # 24-IT-03614

DATE 11/12/2024

DUE DATE 12/12/2024

TERMS Net 30

P.O. NUMBER

None Received

COURSE NUMBER

24-PSTA-1

DESCRIPTION	QTY	RATE	AMOUNT
7 Hours Annual In-Service Training: Realistic De-Escalation Skills (Handling a Crisis), Peer-to-Peer Intervention, Racial Sensitivity, Stress Management for 911 PSTs November 18, 2024 Selena T. Carroll Julisa L. Tucker Benjamin L. Daugherty Adrienne D. Smith	4	210.00	840.00

Thank you for choosing TTCS for your training needs.

BALANCE DUE

\$840.00

Please make checks payable to:
 Technicon Training & Consulting Services



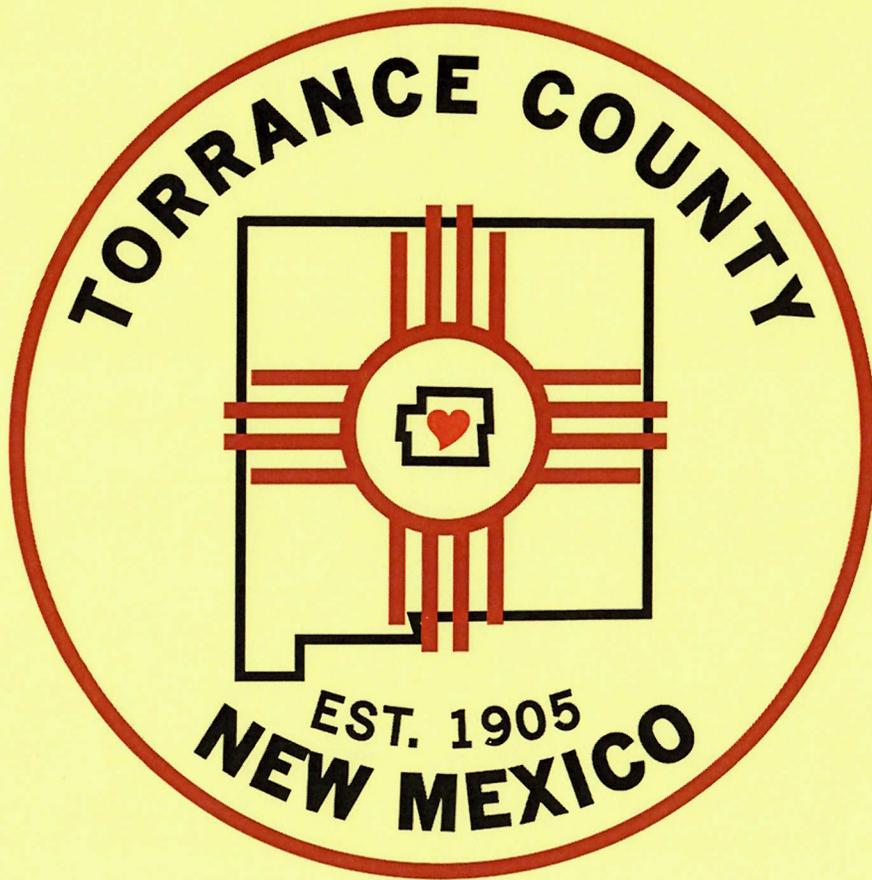
TORRANCE COUNTY
COMMISSION MEETING

Agenda Item

No. 13 I

**AMERICAN RESCUE PLAN ACT REALLOCATION REQUEST
TORREON MUTUAL DOMESTIC WATER ASSOCIATION**

Allocated per Resolution 2023 -11	
Preliminary Engineering Design	\$ 60,000.00
10 Water Meters	\$ 18,100.00
Total Allocated	\$ 78,100.00
Spent to date	
Meters	\$ 2,618.30
Total to be Reallocated to Well Project	\$ 75,481.70



TORRANCE COUNTY
COMMISSION MEETING

Agenda Item
No. 13 J

**Torrance County Positions Changing to
FLSA Non-Exempt Effective January 1, 2025**

<u>Position</u>	<u>Salary</u>
Animal Services Director	\$55,952
Emergency Manager	\$55,000
DWI Coordinator	\$52,500
Misdemeanor Compliance	\$45,000

** Section 3.e.2.C Exclusions: FLSA provides exclusions for public/elected officials and their appointees*

- (a) The 1985 Amendments to the Fair Labor Standards Act (FLSA) changed certain provisions of the Act as they apply to employees of State and local public agencies. The purpose of part 553 is to set forth the regulations to carry out the provisions of these Amendments, as well as other FLSA provisions previously in existence relating to such public agency employees.
- (b) The regulations in this part are divided into three subparts. Subpart A interprets and applies the special FLSA provisions that are generally applicable to all covered and nonexempt employees of State and local governments. Subpart A also contains provisions concerning certain individuals (*i.e.*, elected officials, their appointees, and legislative branch employees) who are excluded from the definition of "employee" and thus from FLSA coverage. This subpart also interprets and applies sections 7(o), and 7(p)(2), 7(p)(3), and 11(c) of the Act regarding compensatory time off, occasional or sporadic part-time employment, and the performance of substitute work by public agency employees, respectively.
- (c) Subpart B of this part deals with "volunteer" services performed by individuals for public agencies. Subpart C applies various FLSA provisions as they relate to fire protection and law enforcement employees of public agencies.

§ 553.3 Coverage—general.

- (a)
 - (1) In 1966, Congress amended the FLSA to extend coverage to State and local government employees engaged in the operation of hospitals, nursing homes, schools, and mass transit systems.
 - (2) In 1972, the Education Amendments further extended coverage to employees of public preschools.
 - (3) In 1974, the FLSA Amendments extended coverage to virtually all of the remaining State and local government employees who were not covered as a result of the 1966 and 1972 legislation.
- (b) Certain definitions already in the Act were modified by the 1974 Amendments. The definition of the term "employer" was changed to include public agencies and that of "employee" was amended to include individuals employed by public agencies. The definition of "enterprise" contained in section 3(r) of the Act was modified to provide that activities of a public agency are performed for a "business purpose." The term "enterprise engaged in commerce or in the production of goods for commerce" defined in section 3(s) of the Act was expanded to include public agencies.

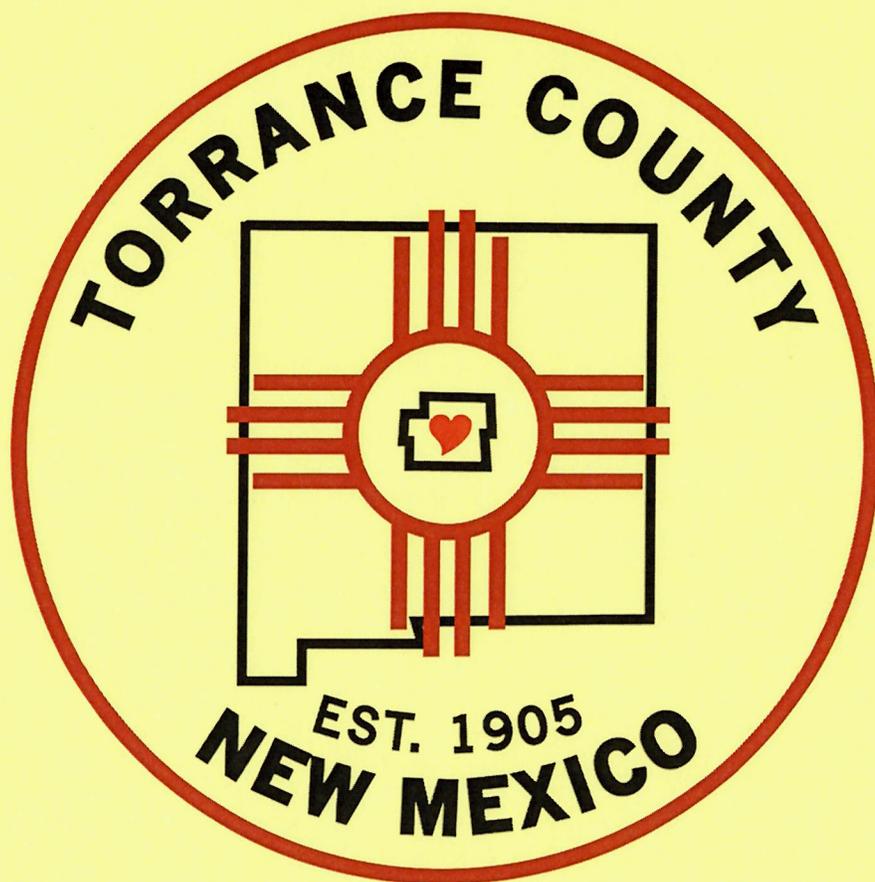
SECTION 3(E)(2)(C)—EXCLUSIONS

§ 553.10 General.

Section 3(e)(2)(C) of the Act excludes from the definition of "employee", and thus from coverage, certain individuals employed by public agencies. This exclusion applies to elected public officials, their immediate advisors, and certain individuals whom they appoint or select to serve in various capacities. In addition, the 1985 Amendments exclude employees of legislative branches of State and local governments. A condition for exclusion is that the employee must not be subject to the civil service laws of the employing State or local agency.

§ 553.11 Exclusion for elected officials and their appointees.

- (a) Section 3(e)(2)(C) provides an exclusion from the Act's coverage for officials elected by the voters of their jurisdictions. Also excluded under this provision are personal staff members and officials in policymaking positions who are selected or appointed by the elected public officials and certain advisers to such officials.
- (b) The statutory term "member of personal staff" generally includes only persons who are under the direct supervision of the selecting elected official and have regular contact with such official. The term typically does not include individuals who are directly supervised by someone other than the elected official even though they may have been selected by the official. For example, the term might include the elected official's personal secretary, but would not include the secretary to an assistant.
- (c) In order to qualify as personal staff members or officials in policymaking positions, the individuals in question must not be subject to the civil service laws of their employing agencies. The term "civil service laws" refers to a personnel system established by law which is designed to protect employees from arbitrary action, personal favoritism, and political coercion, and which uses a competitive or merit examination process for selection and placement. Continued tenure of employment of employees under civil service, except for cause, is provided. In addition, such personal staff members must be appointed by, and serve solely at the pleasure or discretion of, the elected official.



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To All EMS Services:

It is that time of the Year!

Applications for the EMS Annual Service Report and EMS Fund Act Local Funding Program are now available. **The applications must be completed on-line and electronically submitted.**

The EMS Annual Service Report must be completed by **All New Mexico EMS Services and Fire Departments with an EMS component**. The EMS Annual Service Report is very important as it is utilized to collect required information (resources, staffing, apparatus, NMEMSCOM etc.) which assists us with disaster/emergency preparedness planning. Also, it is a requirement for all Certified Ambulances to submit for the Public Regulation Commission (PRC).

Reporting EMS incidents into NMEMSTARS, the New Mexico state data repository, is required by law. You must report all incidents for Federal Fiscal year (October 1, 2023 – September 30, 2024). The number of incidents reported is considered your service's call volume.

Your Application and Annual Report is due to the EMS Bureau by 5:00 pm by **Friday, January 17, 2025**.

Please adhere to the following instructions, as incomplete applications will not be processed:

- Be sure to upload all required documents. Make sure you have **SIGNATURES NOTARIZED**.
- If requesting an extension to file (this request must be made in writing, **emailed before** the January 17th deadline **not on!** (ex. Jan. 12th or sooner!))

You will receive notification that your application has been submitted and accepted by the Bureau, but that does not mean it has been approved. You will receive another email when it is approved.

Access to the applications is on the [Licensing Portal](#). If you have not logged onto the Portal, or have forgotten your User ID or password, contact your regional office listed below. Only Service Directors and EMS Operation Officers listed on the Personnel Roster in the Licensing Management Software will be allowed to access these applications. If you are applying for a Statewide Project and are not affiliated with an EMS Service or Hospital, please contact the regional office or EMS Bureau to receive log in access.

Instructions:

1. Log into your [Public Portal](#) with your User ID and Password.
2. On the left-hand side of the screen select "Applications"
3. On the right-hand side of the screen select "View Services Applications. If you have started an application and wish to log back into it, press "Continue" on the left-hand screen and select the applications.
4. Select the "EMS Fund Act or the EMS Annual Report Application"

If you need assistance in logging into the Portal or completing the applications, please contact Rachel Marquez at 505.476.8233 or by email Rachel.Marquez@doh.nm.gov You can also contact your EMS Regional Office:

Region I: Samantha Griego - (575) 914-1749
Region II: Doug Campion - (575) 524-2167
Region III: Samantha Griego - (575) 769-2639



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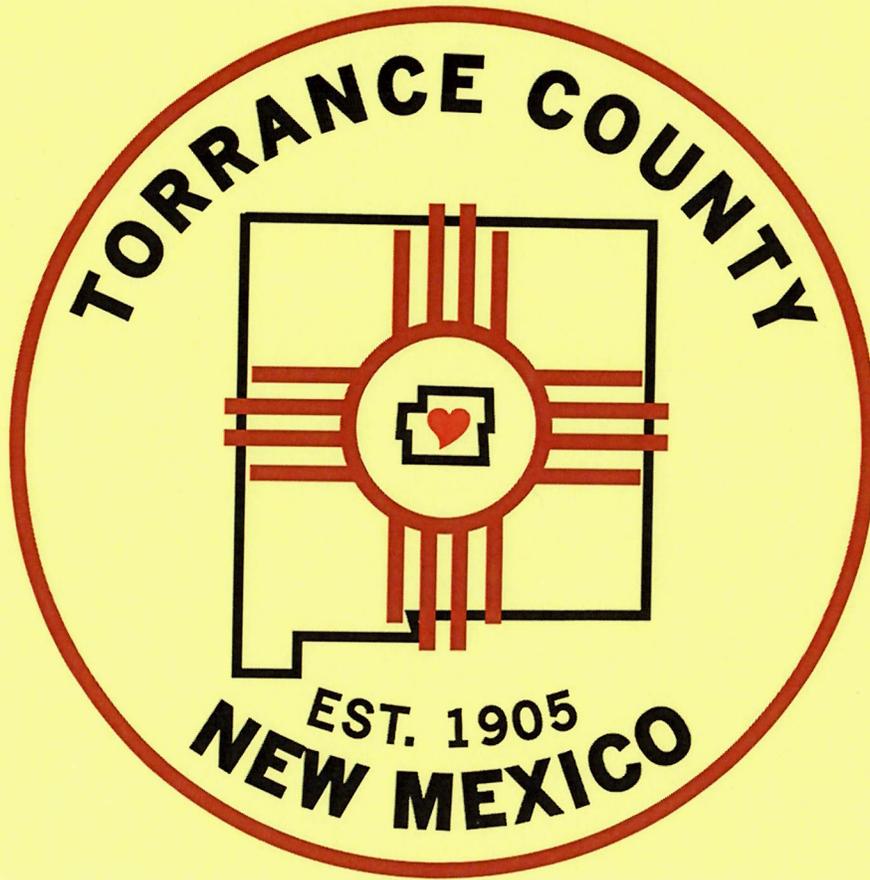
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